



## Admission Rules

3- The admission regulating system is one of the basic systems on which the academic system stands, and it includes the admission regulations which constitute the overall admission policies of the university as well as the potential of admitting the university applicants individually or competitively. Therefore, the applicants get ID numbers and their admission form becomes student information. The admission system is prepared by Jouf University.

Also, the admission rules are prepared by Jouf University. The admission rules contain the following items:

- Admission of Prospective Student, it contains three articles (article 1, article 2, and article 3).
- The implementation rules of Jouf University.
- The required conditions for admission of prospective student.

These parts are highlighted in the document (Admission of Prospective Student).

## Admission of Prospective Student

### Article 2:

1. The University Council determines the number of students to be admitted in the upcoming academic year according to the recommendations of Colleges' Councils and respective bodies.

### Article 3:

Admission of prospective students requires the following conditions:

1. The applicant must hold the General Secondary Certificate or its equivalent from inside or outside Saudi Arabia.
2. The General Secondary Certificate or its equivalent must have been obtained within the last five years (Exceptions can only be decided by the University Council in light of persuasive reasons).
3. The applicant must enjoy a good conduct.
4. The applicant must pass any interviews or tests decided by the University Council.
5. The applicant must be medically fit.
6. The applicant must obtain an approval to the study from his/ her employer if he/she works in any government or private institution.
7. The applicant must meet any other conditions determined and announced by the University Council at the time of application.

### **The Implementation Rule of Jouf University:**

Admission of prospective students requires the following conditions:

- a. The applicant must hold the General Secondary Certificate or its equivalent from inside KSA or abroad.
- b. The General Secondary Certificate or its equivalent must have been obtained within the last five years, where exceptions to this condition can only be taken by the Rector of the University in light of persuasive reasons.
- c. The applicant must enjoy a good conduct.
- d. The applicant must pass any interviews or tests decided by the University Council.
- e. The applicant must be medically fit.
- f. The applicant must obtain an approval to the study from his/ her employer if he/she works in any government or private body.
- g. The applicant must meet any other conditions determined and announced by the University Council at the time of applying.
- h. The applicant must have not been dismissed from another university for disciplinary reasons.

- i. Holders of a bachelor's degree or its equivalent may not be admitted to study another BA degree (exceptions can be decided only by the University Rector)
- j. Applicants who are currently registered for another university degree or less, in **this** university or another one, may not be admitted.

#### **Article 4:**

Selection of admitted students from applicants who meet all admission requirements is taken on the basis of their grades in the general secondary certificate, personal interviews and admission tests (if any).

## **STUDY SYSTEM**

#### **Article 5:**

- A. A student progresses in the study in accordance with the implementation rules approved by the University Council.
- B. Study plans for the undergraduate study are designed for a minimum of eight semesters.

#### **The Implementation Rule of Jouf University:**

1. The college assigns each student an academic advisor to guide him/her in matters related to the study system and his/her study course such as: selection of an academic major, registration of compulsory and optional courses, and other academic related issues.
2. The student is responsible for recognising and following-up the study system and its regulations governing the graduation requirements.
3. The student progresses in the study according to the following:
  - A. He/she progresses academically according to the courses he/she successfully passed within the approved study plan.
  - B. He/she continues his academic achievement according to the approved study plan and is a candidate for graduation if he/she completes graduation requirements.

4. Model study plans are designed for around a minimum of eight semesters for the undergraduate students; however, students can finish graduation requirements in a less period.
5. The study system covers undergraduate, transitional and preparation programs students.

### **Article 6:**

Study at some colleges could be based on the full academic year according to the rules and procedures approved by the University Council, where an academic year comprises two levels.

### **The Implementation Rule of Jouf University:**

Study at some colleges could be based on the full academic year according to the rules and procedures of this document of regulations and rules after replacing the phrase 'academic semester' by the phrase 'academic year' wherever it is mentioned, and taking into account the following:

1. In the annual system, courses are offered throughout the academic year for a minimum of 30-week period, where admission, registration and final examinations periods are not included.
2. A final exam is conducted for each course during or at the end of the academic year. As for practical and clinical courses of training nature, the final exams could be conducted at the end of the training period.
3. A re-take examination is conducted at least two weeks before the start of the academic year, where only those who failed in courses that the College Council determines their nature and the total number of their units, are allowed to do the re-take examination. Students who pass this examination are graded as (2D) instead of the previous Fail grade (F).
4. The student who fails in the retake examination remains in and fully repeats the same year with all its courses according to the followings:
  - If the student fails in three or more courses.
  - If the student fails in two courses of more than two hours for each.
  - The College Council, or its authorized representative, may allow these students to study courses of the next year.



# Student Manual

## Colleges and disciplines of the university in Skaka branch

College	Dept.	Male Students	Female Students	High school	Evaluation tests	Remarks
Medicine	Medicine and Surgery	√	√	Natural sciences	Capabilities + Achievement	It is required to pass the health stream program of the Preparatory year successfully
Dentistry	Dentistry	√	√			
Pharmacy	Pharmacy	√	√			
Applied Medical Sciences	Medical Laboratory Sciences	√	√			
	Nursing	√	√			
	Physiotherapy	√	√			
Engineering	Civil Engineering	√		Natural sciences	Capabilities + Achievement	It is required to pass the Health Engineering stream program of the Preparatory year successfully
	Mechanical Engineering	√				
	Electrical Engineering	√				
Computer Science and Information	Computer Engineering and Networks	√				
	Computer Science	√	√			
	Computer Systems	√	√			
Science	Mathematics	√	√	Natural sciences	Capabilities + Achievement	
	Physics	√	√			
	Chemistry	√	√			
	Biology	√	√			
Shari'ah and Common Law	Shari'ah Law	√	√	Natural or Islamic legal sciences	Capabilities	Specialization comes after passing the first level
	Common Law	√				
Administrative and Human Sciences	Islamic Studies	√				
	Arabic Language	√	√			
	English Language	√	√			
	Accounting	√				
	Business Management	√	√			
Education	Kindergarten		√	Natural or Islamic legal sciences	Capabilities	
Community	Computer Science	√	√	Natural sciences	Capabilities + Achievement	Transitional Diploma and it is required to successfully pass the Preparatory Year
	Financial Management	√	√	Natural or Islamic	Capabilities	Qualifying Diploma



	English Language	√	√	legal sciences		Transitional Diploma
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## Colleges and disciplines of the university in Al-Qurayyat branch

College	Dept.	Male Students	Female Students	High school	Evaluation tests	Remarks
Applied medical sciences in Al-Qurayyat	Physiotherapy	√	√	Natural sciences	Capabilities + Achievement	It is required to successfully pass the health stream program of the Preparatory year in all courses
	Medical Laboratory Sciences	√	√			
	Nursing	√	√			
Science and Arts in Al-Qurayyat	Mathematics	√	√	Natural sciences	Capabilities + Achievement	
	Physics	√	√			
	Chemistry	√	√			
	Computer Science	√	√	Natural or Islamic legal sciences	Capabilities	
	Arabic Language	√	√			
	English Language	√	√			
Business Management	Kindergartens		√			
Community College in Al-Qurayyat	Computer Science	√	√	Natural sciences	Capabilities + Achievement	Qualifying Diploma
	English Language	√	√	Natural or Islamic legal sciences	Capabilities	Transitional Diploma
	Financial Management	√	√			Qualifying Diploma

## Colleges and disciplines of the university in Tabarjel branch

College	Dept.	Male Students	Female Students	High school	Evaluation tests	Remarks	
Science and Arts in Tabarjel	Mathematics	√	√	Natural sciences	Capabilities + Achievement	Science Engineering stream program of the Preparatory year for all courses	
	Computer Science	√	√				
	Physics	√	√				
	English Language	√	√	Natural or Islamic legal sciences	Capabilities		
	Arabic Language	√	√				
	Business Management	√					
Community College in Tabarjel	English Language	√	√	Natural or Islamic legal sciences	Capabilities		Transitional
	Financial Management	√					Qualifying

## **General overview of the Deanship of Admissions and Registration:**

The objectives of the Deanship of Admissions and Registration can be summarized as follows:

- Service of the student right from when he is admitted in the university and during his studies until graduation from the university.
- Application of the policies of admission and procedures of transfer and registration of students, disbursement of their monthly stipends, graduation of students and printing of their credentials.
- The deanship is a major source of information and statistical data of students of the university and its colleges which help in decision making.

### **Major departments of the deanship:**

Admission - Registration – Student services – Graduation and documents – Stipends.

Website of the deanship: <http://dar.ju.edu.sa>

The home page of the deanship of admission and registration on the internet allows to view all the regulations of study, tests and important and relevant information for students of the university. It also provides many electronic services such as verification of the validity of credentials and service of application for issuance of documents and the service of remind me for communication with enrolled students to keep them abreast of the important academic events at the university. It also provides the service of electronic communication with the staff of the deanship of admission and registration.

## **Admission Requirements of Jouf University**

- Must obtain a high school certificate or its equivalent from within or outside the Kingdom of Saudi Arabia.
- The high school certificate should not be more than five years old though the University Rector may give exemption from this term if there are convincing reasons.
- Must be of good conduct and behavior and medically fit.
- Must successfully pass any test or personal interview set for him by the university senate.
- Must obtain approval from his employer allowing him to study if he is working in a private or public sector.
- Must fulfill any other requirements set by the University Senate, and which shall be announced during application.
- Must not have been expelled from another university for disciplinary or academic reasons.
- Must not have obtained a bachelor's degree or the equivalent in order to obtain another bachelor's degree, though the University Rector may give exemption from this requirement.
- A student enrolled for another undergraduate or lower degree may not be admitted in the same university or another.

### **How to apply for admission for male and female students and how nomination is done:**

Application for admission is done via the electronic portal of Jouf University within the period announced on the university website at the time: <http://edug.ju.edu.sa/ju/init>

- Nomination of students for admission is done in form of competition according to the weighted average (for scientific departments) or its equivalent (for theoretical departments).
- The weighted ratio = 30 % of the grades in high school + 30 % of the general capacity test + 40 % of the grades of the achievement test.
- Equivalent average = 60 % of the grades in high school + 40 % of the general capacity test.
- For instance, if the student's weighted ratio in high school (natural sciences) is 90 % and his ratio for capacity test is 60 % and his ratio for the achievement test is 80 % his weighted ratio will be calculated as: 
$$\frac{90 \times 30 + 60 \times 30 + 80 \times 40}{100} = 77 \%$$
- If the student's weighted ratio in high school (Islamic legal sciences) is 85 % and his ratio for capacity test is 75 % his weighted ratio will be calculated as: 
$$\frac{85 \times 30 + 75 \times 30 + 75 \times 40}{100} = 81 \%$$

### **Academic Terminology:**

#### **Academic year:**

It means two major semesters and a summer semester, if available.

#### **Study level:**

It indicates the school stage.

#### **Course:**

It is an academic subject under a defined study level in the academic plan.

#### **Academic warning:**

It is a notice that is directed to the student when his cumulative GPA falls below the minimum points (2 out of 5).

**Semester class work average:**

It is the result of dividing the overall points achieved by the student with the total prescribed units for all courses that a student takes in any academic semester.

**GPA (Grade Point Average):**

It is the quotient of the total credit points obtained by a student in all the courses he studied since he joined the university, divided by the total prescribed units of that course.

**Graduation:**

A student graduates upon successful completion of the graduation requirements according to the academic plan provided his average grade is not lower than (acceptable) i.e. his GPA is not lower than 2 out of 5.

- First class honours is awarded to the student that scores a GPA of (4.75) to (5.00) during graduation. Second class honours is awarded to the student that scores a GPA of (4.25) to below (4.75) at graduation.

In order to be awarded a first class or second class honours the following is required:

- The student must not have failed in any course he studied in the university or another university.
- The student must have completed all the graduation requirements within the maximum period which is the average period between the minimum and maximum periods for remaining as a student in his college.
- The student must have studied in the university what is not less than (60 %) of the requirements of graduation.

### **Dismissal from the university**

- A student will be given an academic warning if his GPA falls below 2.00 out of 5.00 and that should reflect in his academic record.
- If a student gets three consecutive academic warnings he is considered to have been dismissed academically unless a decision is passed by the college council in his regard. With respect to colleges that apply the academic year system, a student will be deemed to have been dismissed academically if his GPA falls below 2.00 out of 5.00 for two consecutive years, whereby the college council issues a decision concerning him
- If a student does not accomplish the graduation requirements within the maximum period for graduation which is half of the given period for graduation plus the fixed duration of the program, he will be dismissed until the college council issues a decision in his regard.

### **Stipends:**

- Every male and female student is entitled to monthly stipend whether he is Saudi or not.
- Every student is given an ATM card with the password at the beginning of studies and is given to him or her through the college he or she belongs.

A student is deprived of the monthly stipend in the following cases:

- If his or her GPA falls below 2.0 out of 5.0.
- If he applies for postponement of studies or discontinues his studies for that semester.

- If the statutory period of the program elapses and he or she has not graduated.
- If he or she withdraws or is expelled from the university.
- If he undertakes an official job.

## **Scholarships for non – Saudis**

### **First: Definition of scholarship**

Scholarship is the academic seat given to a male or female student who is not a Saudi to study in higher education institutions in the Kingdom of Saudi Arabia.

### **Kinds of scholarships:**

- Internal scholarships for male or female students who have valid residence permits in the kingdom.
- External scholarships for male or female students from outside the Kingdom.

Admission for scholarships (internal and external) are restricted to Bachelor's degree (only for regular students) for all disciplines except health disciplines.

## **Admission requirements for non- Saudi scholarship students**

- 1- The applicant must have a high school certificate or equivalent.
- 2- The high school certificate or its equivalent should not be more than five years old.
- 3- The applicant must be at least 17 years of age and not more than 25 years for university level and must be fluent in spoken and written Arabic.
- 4- The applicant must have passed the test of the National Center for Measurement (Capacity + Achievement if any) for internal scholarships only.
- 5- The applicant must have a valid statutory residence permit (for internal scholarships).
- 6- The applicant must pass any test or personal interview decided by the university. The applicant must not have secured a scholarship at another university from one of the educational institutions in the Kingdom.
- 7- The applicant must not be expelled from Jouf University or any other university for disciplinary reasons.
- 8- The applicant must get the approval of his guardian or employer.
- 9- The applicant must meet any other requirements the university may decide at the time of application.

## The Electronic Student Portal

The University students can access the electronic portal through the following link via their student enrolment number and password that was sent to them upon admission:

<http://edug.ju.edu.sa/ju/init>.

The electronic portal allows the student to carry out most of his academic transaction he may require during his university career such as registration of courses, postponement or withdrawal from studies for a semester, withdrawal from a course, change of specialty, change of university study campus, change of the type of study, application to study in another campus within the university, application to study in another university as a visiting student as well as applications for re-enrolment for students who have been expelled.

The electronic portal allows the university students to see their stipends and schedules of disbursement in addition to application for the issuance of official introduction letters, academic record in Arabic and English languages and statement of the last stipend.

Below is the image of the Student Electronic Portal:

Jouf University.



## Admission System

2- The admission regulating system is one of the basic systems on which the academic system stands, and it includes the admission regulations which constitute the overall admission policies of the university as well as the potential of admitting the university applicants individually or competitively. Therefore, the applicants get ID numbers and their admission form becomes student information. All details of the admission system are explained in this document. The registration steps were explained through the registration portal step by step.

# Training Manual

## University Information System

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### **Admission System**

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## Introduction

The admission regulating system is one of the basic systems on which the academic system stands, and it includes the admission regulations which constitute the overall admission policies of the university as well as the potential of admitting the university applicants individually or competitively. Therefore, the applicants get ID numbers and their admission form becomes student information.



### Register clearing

Press 'clear register' (shift + F4) to clear the register from the existing data before the saving process.

### Clearing a set of registers

Press 'clear field' (Ctrl + U) to clear a set of registers from any existing data before the saving process.

### Converting between the main and the secondary languages

Press 'convert language'  to convert from the main language to the secondary one or vice versa.

### Converting between the Hijri and the Gregorian calendars and vice versa

To convert the Hijri calendar to Gregorian or vice versa, follow the instructions:

1. Move the cursor to the selected date to be converted.
2. Press 'convert date'

### Printing

Press 'print' icon (Shift +F8) to print out a report on the screen. Reports linked to the screen are displayed to be printed, if not, only displayed screen can be printed.

### Remarks

Deletion of a formerly used category couldn't be performed.

## Dates of admission

التسلسل	تاريخ ووقت البدء*	تاريخ ووقت الانتهاء*	من معدل*	الى معدل*

### The Function:

Identifying dates for admitting applicants for a specific campus and academic degree according to the student's selected semester, the type of the study, the High School disciplines, student's gender and the standard. During these periods, starting and closure's time and date, and the required rate for admission are determined. These rates are calculated according to admission standard.

### The previous requirements

- Identifying the campus from the screen of campus.
- Identifying the academic degree from the screen of academic degree.
- Identifying the semester from academic calendar screen.
- Identifying the college from the academic board screen.
- Identifying General High School Certificate from High School disciplines screen.
- Identifying the type of study from the screen of types of study.
- Identifying the standard on the screen of immediate and competitive admission standards.

## Effects

Dates of admission are set according to applicant's grade and gender, student's residence, academic degree, student's college, type of study, High School discipline, the semester and applicant's gender through the screen of direct admission or admission confirmation.

### Processes to be checked on the screen:

- Inserting dates of admission.
- Modifying dates of admission
- Deleting dates of admission
- Inquiring data via a specific insertion on the screen

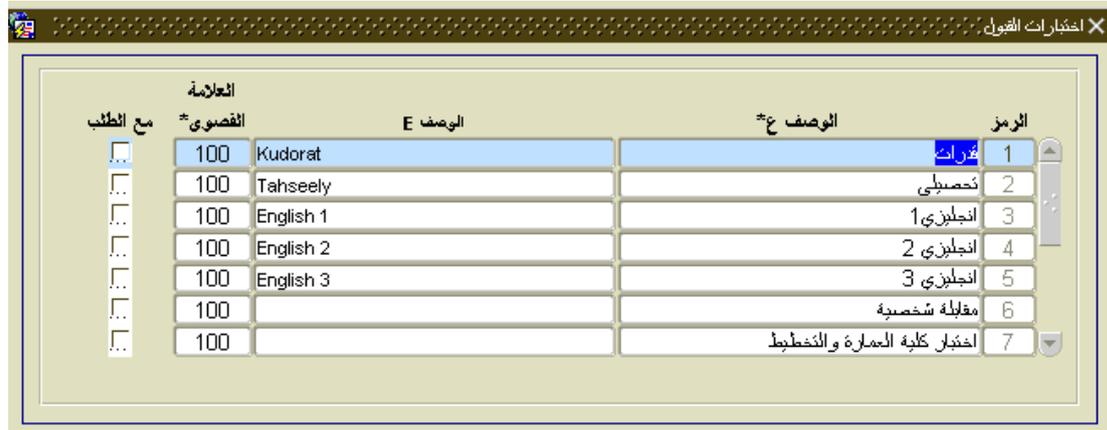
### Proposed data:

Semester	Degree	Gender	Standard
281	4	Male	Overall percentage

### Admission dates

No.	Starting date and time	Closure date and time	From rate	To rate
1	6-9-1438 8:30	8-9-1438 12:00	50%	100%

## Admission tests



مع الطيب	العلامة الفصوى *	الوصف E	الوصف ح*ع	الرمز
<input type="checkbox"/>	100	Kudorat	اختبارات	1
<input type="checkbox"/>	100	Tahseely	تصنيفي	2
<input type="checkbox"/>	100	English 1	انجليزي 1	3
<input type="checkbox"/>	100	English 2	انجليزي 2	4
<input type="checkbox"/>	100	English 3	انجليزي 3	5
<input type="checkbox"/>	100		مقابلة شخصية	6
<input type="checkbox"/>	100		اختبار كلية العمارة والتخطيط	7

### The function:

Identifying two kinds of tests: the standard tests that can't be deleted or modified sequenced from 1 to 5 , and the variable tests which can be deleted or modified as long as they aren't linked to applicants' forms, as well as putting the full mark for each test. When referring to one of these tests in the cell (with the application form), inserting a mark for this test on the screen of direct admission becomes obligatory

### The previous requirements

- None.

### Effects:

- Screens related to admission tests are: (admission policies and direct admission).
- Processes to be performed on the screen:
- Insert a new admission test.
- Modifying an admission test with code more than 5.

- Delete an admission test with code more than 5
- Inquire data via specific insertion on the screen,

- Tests of less than 6 can't be modified

### Proposed data

Symbol	Description in Arabic	Description in English	Full mark
6	اختبار مقابلة شخصية	Personal Test (Ram 1)	100
7	اختبار مهارات	Skills Exam	100

### High School disciplines

الوصف E	الوصف ع*	الرمز
Scientific	علمي	1
Literary	ادبي	2
Commercial	تجاري	3
103	معهد علمي	4
103A	معاهد النور	5
Others	أخرى	6
	ادبي محادثة	7
83	ثانوية العامة اليوسفة للعلوم	8
فروع الثانوية	فروع الثانوية	9

**The functions:**

Identifying High School disciplines issued from the ministry of education and admitted by the university.

**Previous requirements**

- None.

**Effects:**

- Adding a new High School discipline
- Deleting a High School discipline
- Description modification
- Data inquiring with a specific delimiter on the screen

**Proposed data**

Symbol	Description in Arabic	Description in English
1	علمي	scientific
2	أدبي	Literary

## High School subjects

Symbol	Description in Arabic	Description in English
1	القرآن	The Holy Quran
2	التفسير	
3	التوحيد	
4	الفقه	
5	الحديث	
6	الأدب	
7	النحو و الصرف	
8	الفيزياء	
9	الأحياء	
10	الكيمياء	
11	علم الأرض	
12	الرياضيات	
13	اللغة الإنجليزية	
14	الحاسب الآلي	
15	التربية البدنية	

### The function:

- Identifying all High School subjects for all general High School certificates

**Previous requirements**

- None.

**Effects:**

- Screens working on High School subjects: (direct admission, special portions, identifying general High School certificate)

**Processes to be performed on the screen:**

- Adding a new subject
- Modifying a subject
- Deleting a subject
- Data inquiry with a specific delimiter entry

**Proposed data:**

Symbol	Description in Arabic	Description in English
1	الرياضيات	Math
2	الفيزياء	Physics
3	الكيمياء	Chemistry

## The Special Rates:

### Categories

Symbol	Description in Arabic	Description in English
1	اللغة العربية	
2	البرنامج الموحد للكليات الصحية	
3	اللغة الانجليزية	
4	العلوم	

### Subjects

Subject	Subject name	The least grade
6	الأدب	70%
7	النحو و الصرف	70%

**The functions:**

Identify the High School subjects' categories and determine the least grade needed for success for each subject to deny any applicant whose grades are below than the required limit.

This option is valid to determine any proportion of a set of High School subjects e. g. putting a proportion for the admission in the college of medicine consisting of (math, physics and chemistry) in which an applicant must get specific grades for university admission.

**Previous requirements:**

- Identifying High School subjects on the screen of High School subjects.

**Effects:**

Screens working on proportions are: (admission policies, direct admission and competitive admission).

**Processes to be performed on the screen**

- Adding a new category with its subjects
- Modifying a category or its subjects
- Deleting a category or some of its subjects
- Inquiring data using a specific input on the screen

**Proposed data**

Symbol	Description in Arabic	Description in English
1	المواد العلمية	Scientific subjects

No.	Symbol	Success grade
1	Math	90

2	Physics	80
3	Chemistry	75

**Documents:**

Symbol	Description in Arabic	Description in English	Gender	Admission document
1	ID Photocopy		Both	✓
2	Family Register		Both	
3	Personal photo		Both	✓
4	General High School certificate		Both	
5	A photocopy General High School certificate		Both	✓
6	Good Conduct and Behaviour		Both	✓
7	Guardian's consent		Female	✓
8	Sponsor's letter of introduction		Both	
9	Driving license		Male	✓
10	Bachelor certificate		Both	
11	A ratified photocopy of graduation document		Both	✓
12	Employer's permit		Both	
13	Academic recommendation		Both	
14	A form of admission's form		Both	
15	A photocopy of the marks of the admission test		Both	

**The function:**

Identifying all any student's documents such as (passport, driving licence, ID, etc...) as well as identifying gender and the document type.

Previous requirements:

- None.

**Effects:**

Screens working on documents are: (Student's information, direct admission and documents of admission).

**Processes to be performed on the screen:**

- Adding a new document.
- Modifying document.
- Deleting document
- Inquiring data using a specific input on the screen

**Proposed data**

symbol	Description in Arabic	Description in English	Gender	Admission document
1	جواز سفر	Passport	Both	Yes
	هوية أحوال مدنية	ID card	Both	Yes
	رخصة سير	Driving license	Male	No

## Documents of admission

Document number	Document description	Method of delivery	Date of delivery	Gender
1	Photocopy of National ID	Post	After admission	Male
7	Photocopy of High School certificate	email	One of each	Both
18	Student's portfolio	Hand delivered	With the application form	Both
20	Documents	hand delivered	After admission	Both

### The function:

Delivering these documents (hand delivered, post, fax, email) and the method of delivery (with the application form, after admission, one of each of them), as well as gender (male, female, both of them). All documents must be input during data entry and documents must be

delivered with the application form automatically, the user can select or deselect document delivery.

## The previous requirements

Identifying documents delivery on documents screen by which a document is determined as a document of admission.

### Effects:

Denying any applicant who if not deliver the required documents during the process of admission.

Screens working on admission documents are: students' information, admission confirmation, admission change, direct admission, competitive admission).

### Processes to be performed on the screen:

- Inputting a new document
- Document modification
- Deleting a document.
- Data inquiry using a specific input on the screen.

### Proposed data:

Symbol	Description in Arabic	Description in English	Method of delivery	Date of delivery	Gender
1	كشلا لالامات الثانوية	School transcript	hand	With the form	Both
2	هوية أحوال مدنية	ID card	Hand	With the form	Both

3	جواز سفر	Passport	Hand	With the form	Both
4	صورة شخصية	Photo	Hand	One of them	Male

## Schools

Symbol	Arabic name	Name in English	Telephone	School type	Gender
1	Al Mu'tamed Ibn Abbad High School			Governmental	Males
2	Al Radwan High School			Governmental	Males
3	An Nazeem High School			Governmental	Males
4	Ibn Hibban High School			Governmental	Males
5	Al Khaleej National schools			Governmental	Males
6	Turki's Model School			Governmental	Males
7	An Nasseem National Schools			Governmental	Males
8	Badr's Private Schools			Governmental	Males
9	Model Education School			Governmental	Males
10	Riyadh al Khuzami Private school			Governmental	Males

Country	
Address	

City	
Address in	

(Arabic)	
Email	

English	
---------	--

### The functions:

Identifying schools from which a student got his general High School certificate, its type and its location. Schools outside the kingdom can be selected as well.

### Previous requirements:

- Identifying cities and countries through the screen of cities and countries.

### Effects:

- Screens working on this screen are: (students' information, direct admission).

### Processes to be performed on the screen:

- Inputting a new school.
- Modifying a school.
- Deleting a school.
- Data inquiring with a specific delimiter entry

### Proposed data:

symbol	Name in Arabic	Name in English	Type of school	Email
--------	----------------	-----------------	----------------	-------

1	مدارس الأرقام الدولية	Al Arqam International Schools	Governmental	<a href="mailto:arqam@hotmail.com">arqam@hotmail.com</a>
2	مدارس المملكة بالرياض	Al Mamlakah schools_ Riyadh	Private	<a href="mailto:mamlakah@hotmail.com">mamlakah@hotmail.com</a>
3	المدارس العالمية بجدة	International Schools_Jeddah	Private	<a href="mailto:International&lt;br/&gt;schools@hotmail.com">International schools@hotmail.com</a>

Location in Arabic	Location in English	City
الرياض	Riyadh	Riyadh_ Northern Riyadh
الرياض	Riyadh	Riyadh_ Northern Riyadh
جدة	Jeddah	Jeddah_ Region of Makkah

## Universities

Symbol	Name in Arabic	Name in English	Current university	Portal
1	جامعة الملك سعود	King Saud University	√	√
2	جامعة الملك عبدالعزيز			√
3	جامعة الملك فيصل			√
4	الجامعة الاسلامية بالمدينة المنورة			√
5	جامعة الملك فهد للبترول والمعادن			√
6	جامعة الامام سعود الاسلامية			√
7	جامعة أم القرى			√
8	مركز العلوم والرياضيات			√

## University information

Country	Saudi Arabia
Location in Arabic	الرياض- الدرعية- طريق الملك خالد
Telephone	4670000
Email	

Location in English	Riyadh- Direya- King Khaled Road
Fax	

**The functions:**

Identifying local and international universities from which students move or graduate, and identifying their locations and contact details (address, telephone, email, fax) as well as identifying the current university in which the system works. Selecting **Portal** in front of a university enables students to apply for a visit to this university through the portal.

**Previous requirements:**

- Identifying countries using the screen of countries and cities.

**Effects:**

Screens working on universities are: admission policies, direct admission, students' information, visiting students).

**Proposed data**

symbol	Description in Arabic	Description in English	Current university
1	الملك سعود	King Saud	Yes
2	هالملك عبدالعزيز	King Abdul Aziz	
3	الملك خالد	King Khaled	
4	القصيم	Al Qaseem	

5	الطائف	Taif	
---	--------	------	--

Country	Location in Arabic	Location in English
Telephone	Fax	Email

### Hobbies

symbol	Description in Arabic	Description in English
1	السباحة	Swimming
2	القراءة	Reading
3	الهوايات	Hobbies

**The functions:**

- Identifying student's hobbies to be used later through the screen of students' information.

**Previous requirements:**

- None.

**Effects:**

Screens related to hobbies: (student's information)

**Processes to be performed on the screen:**

- Inputting a new hobby.
- Modifying a hobby.
- Deleting a hobby.
- Inquiring data using a specific input on the screen.

**Proposed data:**

Symbol	Description in Arabic	Description in English
	المطالعة	Reading
	السباحة	Swimming
	كرة القدم	Football
	الرمائية	Shooting

## Issuing student's university number

Symbol	Description in Arabic	Description in English	sequence	Number of digits
5	السنة	Year	1	3
4	التسلسل	Sequence	2	6
3	الدرجة العلمية	Degree	3	0
2	الجنس	Gender	4	0
1	الفصل	Semester	5	0
Total				9

### The functions

Identifying parts of the student's university ID to facilitate the process of forming that every part describes (the year, sequence, degree, gender and semester). The ID number must not exceed than 9 digits.

### The previous requirements:

- None.

### Effects:

- The student's ID is formed according to the formerly sequence of each part.
- Sequence digits depend on the numerical sequence on the screen of campuses' sequence.
- The screens that form the student's ID are: (direct admission, admission confirmation and visiting students).

### Processes to be performed on the screen:

- Modifying the cells of sequence and the number of digits only.
- Inquiring data using a specific data input on the screen.
- Proposed data:
- None.

## Identifying general High School certificate

High School year		
Type of general High School		
High School certificate		

## High School subjects

Subject	Subject name	sequence	Full mark
<b>Total</b>			

## The functions:

Identifying the High School certificate which must be input automatically in the admission application form depending on the High School certificate, its type and year. In addition, the sequence of subjects is determined according to input and the full mark of each subject to calculate the weighted mark.

**Some procedures to be executed:**

1. Press **Copy** button to release the sub screen. Select the required certificates to be copied from a specific year till the determined year.
2. Press **Copy High School certificate** to display the sub screen.

From year	
To year	

From certificate	
To certificate	

**Accept****Cancel**

The required certificates to be copied from a specific year till the determined year is performed in this process

**The previous requirements**

- Identifying the type of the High School certificate through the screen of types of High School.
- Identifying the High School certificate through the screen of High School.
- Identifying the subjects of High School certificate through the screen of subjects of High School.

**Effects:**

The screens related to the High School certificate: (direct admission).

**Processes to be performed on the screen:**

- Identifying a High School certificate for a specific year.
- Modifying an input subject.
- Deleting a subject.
- Inquiring data with a specific delimiter entry

**Proposed data:**

High School year	High School type	High School certificate
1428	Scientific	Natural Science

School subject	Sequence	Full Mark
Chemistry	1	90
Physics	2	80
Biology	3	120

**Sequence of headquarters**

Headquarters		from	to
1	Main- males	101001	109400
4	Applied studies- males	910000	910999
11	Riyadh- females	200001	209999
14	Applied Studies- females	920000	929999
30	Community College Riyadh- males	110001	112999
32	Al Majmaa branch	321001	325000
34	Community College- Al Aflaj	341001	3450000
38	Community College- Huraimilaa	381001	383000

**Sequence of headquarters**

Year	Last sequence
1428	1495
1429	108189
1430	101196
1431	101016

**The function:**

Identifying the serial numbers of university students (putting university numbers within a specific range) according to the headquarters where the beginning and the ending of the sequence is determined as well as displaying the last sequence for each year.

**The previous requirements:**

- Identifying the university headquarters on the screen of headquarters.

**Effects:**

- The university ID number is formed according to the sequence of each headquarter.
- The screens that form the student's number are: (direct admission, admission confirmation and visiting students).

**Processes to be performed on the screen:**

- Modifying the range of numbers.
- Inquiring data using a specific input on the screen.

**Proposed data:**

Headquarters	description	From	to
--------------	-------------	------	----

1	Headquarter 1	1	1000
2	Headquarter 2	1001	2000
3	Headquarter 3	2001	3000
4	Headquarter 4	3001	4000

#### Details of admission standards:

Symbol	Description in Arabic	Description in English
1	قدرات	GAT
2	تحصيلي	SAT
3	انجليزي 1	English 1
4	انجليزي 2	English 2
5	انجليزي 3	English 3
6	النسبة العامة	General rate
7	النسبة الخاصة	Special rate

#### The function:

Browsing items by which admission standards are formed (general rate and special rate) without the potential of modifying.

The previous requirements

- None.

#### Effects:

- Affecting the screens of the direct and the competitive admission s.

**Processes to be performed on the screen:**

- Inquiring data using a specific input on the screen.

**Proposed data:**

- None.

## The High School certificate

Symbol	Description in Arabic	Description in English	discipline	Description
1	ثانوية قطرية – علمي	101	1	Scientific
2	ثانوية قطرية – ادبي	102	2	Literary
3	ثانوية شاملة	103	6	Other
4	ثانوية شاملة	103	6	Other
5	ثانوية شاملة دين و للاعلامات	103A	2	Literary
6	ثانوية شاملة دين و علاقات	103A	2	Literary
7	ثانوية شاملة اديين و علاقات	103A	2	Literary
8	ثانوية شاملة اجتماعيات	103B	2	Literary
9	ثانوية شاملة اجتماعيات	103B	2	Literary
	ثانوية شاملة أحياء- كيمياء	103C	1	Scientific

### The functions:

Identifying all High School certificates and linking the certificate with the High School discipline.

### The previous requirements:

- Identifying High School disciplines through the screen of High School disciplines.

#### Effects:

The screens affected by the High School certificate are: (identifying High School certificate and the direct admission)

#### Processes to be performed on the screen:

- Identifying the High School certificate and linking it with the discipline of the certificate.
- Modifying an input High School certificate.
- Inquiring a High School certificate.

#### Proposed data:

Symbol	Description in Arabic	Description in English	Discipline	description
1	ثانوية عامة – قطري	101	1	Scientific

## University disciplines:

college		department		Discipline symbol	Discipline name	Grade	
27	Engineering	290	Chemical engineering	CHTP-5		5	High studies-master
16	Business administration	152	Business administration	BAHM-5	HR	5	High studies-master
2	Arts	138	Media	MCJ-5	Media-journalism	5	High studies-master
31	Computer science	244	Software Programming	CET-3	Software programming	3	Diploma
30	Agriculture and food science	41	Agricultural Economy	AGE-5	Agricultural economy	5	High studies-master
27	Engineering	217	Civil engineering	ACE-5	Civil engineering	5	High studies-maste
30	Agriculture and food science	175	Farming production	FRM	Forests and pastoralism	4	Bachelor
	Education	205	methodology	BIOE	Biology	4	bachelor

### The previous discipline

Symbol	description	Grade	Description	symbol	description

**The functions:**

Displaying colleges, departments, disciplines and degrees for each discipline with the potential of inputting, modifying and deleting any previous discipline for higher studies only as well as deleting, inputting and modifying any High School discipline from the university studies.

The previous requirements:

- Identifying colleges, departments and disciplines on the screen of the academic board.
- Identifying degrees on the screen of degrees.

**Effects:**

- Affecting the screen of (academic board).
- Processes to be performed on the screen:
  - Modifying a previous discipline in high studies degree
  - Modifying a previous discipline in the university studies degree.
  - Modifying High School discipline in the university studies degree.
  - Modifying a previous discipline in the high studies degree.
  - Modifying and adding an input previous discipline.
  - Modifying and adding an input High School discipline.
  - Inquiring a college, a discipline or a degree.

**Proposed data:**

- None

## Admission headquarters:

الوصف ع	الوصف E	المعرف*	رقم العنق*
عمادة القبول والتسجيل - نيوك		1	1
المقر الرئيسي - نيوك		4	2
		3	3
		2	4
		5	5
امكان القبول		61	6
		11	12
			2121

### The function:

Inputting the chamber number and its description by which the process of welcoming students for admission is fulfilled as well as indicating the headquarters where the chamber exists. These data appear later on the candidates' application forms on the electronic portal when it is clicked (√) in a valid cell.

### Previous requirements:

- Identifying headquarters on the screen of headquarters.

### Effects:

- Processes to be performed on the screen:
- Deleting and adding a chamber's number.

- Selecting and deselecting (√) in a valid cell.
- Modifying the headquarters of a specific chamber.

**Proposed data:**

- None.

**Cities of headquarters**

Headquarters	
--------------	--

**Cities of headquarters**

City	

**The functions:**

Identifying a specific headquarter and the subordinate cities. Later, this will have an effect on a student's admission in any subordinate discipline.

**The previous requirements:**

- Identifying headquarters from the screen of headquarters.
- Identifying cities from the screen of cities and countries.

**Effects:**

- Affected screens are: direct admission and admission confirmation.

**Processes to be performed on the screen:**

- Deleting, adding and modifying a city.
- Adding a headquarters and its subordinate cities.

**Proposed data:**

- None.

**The interviewers**

Symbol	Name in Arabic	Name in English
1		
2		
3		
4		
5		
6		

**The functions:**

Adding the interviewers' names that will do personal interviews for applicants through the portal, the interviewer's name will be displayed randomly on the application form for every applicant through the electronic portal.

**The previous requirements;**

- None.

**Effects:**

- An application form on the electronic portal.



- The level of the semester.
- College level:

Through which a student is admitted on a preparatory plan, the thing that enables any student to choose any planned discipline after finishing the preparatory year's plan.

#### **The level of discipline and study plan:**

- Direct student's admission in a specific discipline with a basic or preparatory plan.
- The type of study
- The High School discipline
- The standard of admission's dates:
- Linking each discipline to specific admission's dates e.g. if the discipline of the English language is related to the complex rate standard, all applicants for (English) will come to the university according to the determined date by the complex rate standard on the screen of admission's dates.
- Students can apply for any discipline in the admission policies if they select (√) in (active) cell. Students can't apply for any discipline without activating this cell.

The mechanism of admission is working according to the High School discipline for university studies or according to the applicant's previous discipline in higher studies which is determined through the screen of the academic board or indicating a specific policy for a specific discipline. Moreover, it identifies the special indicators of admission policy e.g. nationality of the applicant, his previous certificates, the least rate and the

admission standard as well as indicating the portion of admissions to the total applicants to be admitted in this policy. The total rates for each semester must be 100%.

For the policies of the university higher studies, (the applicant's university), the least accepted rate and the quantitative rate are determined.

Through this screen, applicants can select or deselect any admission policy through activating (√) in the cell.

Inquiring valid and invalid admission policies on this screen is through putting the cursor on **valid** or **invalid** cells on the screen.

## Admission policies (admission's tests)

The screenshot shows a software interface for managing admission policies. The window title is "السياسات" (Policies). The interface includes a table with columns for "الاسم" (Name), "التخصص" (Specialization), "الاسم" (Name), "الدرجة" (Degree), "الاسم" (Name), "الاسم" (Name), and "الاسم" (Name). Below the table, there are several input fields and buttons for managing the policies, including "إضافة" (Add), "تعديل" (Edit), "حذف" (Delete), and "إلغاء" (Cancel). The interface is in Arabic and appears to be a web-based application.

## The function:

Applicant's tests for this policy are fulfilled as well as indicating the least mark for every test, therefore, the applicant is successful if he got the a grade higher than or worth the determined grade. The weight of this test constitutes a part of the general rate of admission which is 100% as well as indicating any previous requirements for this test.

### Example (1)

Admission in a specific discipline requires Kudrat of a ratio 20% and 35% in the university admission test. Therefore, the ratio becomes 55% and the other 45% is for High School.

### Example (2)

The admission in a specific discipline requires only 30% in the university admission test, therefore the ratio of High School will be 70%.

## Admission policies (the special rates)

The screenshot shows a software interface for defining admission policies. The interface is in Arabic and includes the following elements:

- Top Section:** Fields for 'الدرجة الطبية' (Medical Degree), 'الصفحة' (Page), and 'العدد' (Number).
- Table 1:** A table with columns: 'الاسم' (Name), 'النسبة' (Ratio), 'الوزن' (Weight), and 'الدرجة' (Grade). It contains several rows for defining different policies.
- Table 2:** A table with columns: 'الاسم' (Name), 'النسبة' (Ratio), 'الوزن' (Weight), and 'الدرجة' (Grade). It contains several rows for defining different policies.
- Table 3:** A table with columns: 'الاسم' (Name), 'النسبة' (Ratio), 'الوزن' (Weight), and 'الدرجة' (Grade). It contains several rows for defining different policies.
- Table 4:** A table with columns: 'الاسم' (Name), 'النسبة' (Ratio), 'الوزن' (Weight), and 'الدرجة' (Grade). It contains several rows for defining different policies.

**The functions:**

Indicating the special rates for each policy and the least mark of the subjects' rate which the applicants must get in each category as well as indicating the weighted rate for each category. The total weight in admission tests and special rates must be 100%.

In addition, success marks for the special rates are determined and calculated using a special rate for a set of High School subjects.

This set includes the following subjects:

Math: the applicant got 80 out of 100 in the General High School certificate.

Physics: the applicant got 75 out of 100 in the general High School certificate.

Chemistry: the applicant got 95 out of 100 in the High School certificate.

Thus, the applicant's special rate is calculated as:

$(80+75+95)/(100+100+100) = 83.3$ . Therefore, this rate must be higher than the least to be admitted. Also, this rate is calculated in the total weight of the admission standard.

**Admission policies (the number of admissions)**

الحج

البيانات الشخصية

الرقم:  الفصل:  ترميز الطلبة:  الاسم:  تاريخ الميلاد:

الاسم	الصف	المرحلة	العدد	العدد المتاح	العدد المستعمل
محمد بن عبد الله	الثانوية	المرحلة	100	100	100
أحمد بن محمد	الثانوية	المرحلة	100	100	100
علي بن أحمد	الثانوية	المرحلة	100	100	100

مجموع مرافقة القبول:  حوزة الدراسة:  نظوية العامة:

حمايت للقبول:  أعدد للقبول:  أعدد للقبول:  أعدد للقبول:

العدد:  حصة الحج:  الحد الإضافي %:

عدد المتفرجين:  عدد الحجوز:  الحد المتاح:

أحد معدل:  أعلى معدل:  عدد مستعملين:

### The function:

Indicating the admissions (the number of available seats) for each policy according to each semester separately, and the portion of envoys (students who have scholarships) to the total number of admissions and the additional seats. Here, the exact number of admissions is determined as well as the booked seats, the available seats, the least and the highest admission rate.

## Admission policies (transferring policies)

### The functions:

Indicating the rate of transferred students from another party to the university (external transfer) for each semester and according to the university from which the student transfers. The least rate for admission is also determined.

When pressing the **Copy** button, a sub screen is released:

From semester		
To semester		
Degree		
Admission policy		

**Back**

**submit**

Through this screen, the process of copying the admission policies from a previous semester to another semester according to the degree and admission policies, thus by pressing the **Submit** button, if a student wants to cancel the copying process, he can press the **Back** button.

### **The previous requirements:**

- Identifying colleges and disciplines on the screen of the academic board.
- Identifying the degree on the screen of degree.
- Identifying the headquarters on the screen of headquarters.
- Identifying the type of study on the screen of the type of the study.
- Identifying the course plans for disciplines and identifying the type and issue of the plan on the screen of the course plan and adopting it.
- Identifying the High School disciplines on the screen of High School disciplines.
- Identifying countries' categories on the screen of countries' categories.
- Identifying university on the screen of universities.
- Identifying admission tests on the screen of admission tests.
- Identifying the categories of High School subjects on the screen of the special rates.

### **Effects:**

- Admitting applicants in the desired discipline on the screen of direct admission or through competitive admission or admission change.

- The screen related to admission policies are: (admission change, modifying admission state, direct admission, admission confirmation and competitive admission).

### Processes to be performed on the screen:

- Adding a new admission policy.
- Modifying a policy that has already been identified.
- Deleting an admission policy (if not related to admitted students)
- Inquiring data by inputting a specific delimiter on the screen

### Proposed data:

Headquarter	Semester	Degree
1	281	Bachelor

Discipline	Type of plan	Gender	Issue
1 (Math)	Basic	males	1

Type of study	High School discipline
---------------	------------------------

Regular	Scientific

### Admission policies

Nationality	Certificate's country	General ratio	Admission standard	The admission ratio	university
1 (Saudi Arabia)	1 (Saudi Arabia)	85	70	100%	

### Admission tests

Test	Passing mark	Weighted
1 English level	80	20%
2 general admission test	75	20%

### High School sets of subjects

set	The least rate	Weighted
-----	----------------	----------

1 scientific subjects	225	20%
-----------------------	-----	-----

### The number of admissions

Number	Grants rate	Additional number
20	10%	10%

### Transfer policies

University	From rate	To rate
1 Qaseem University	3	4

## The black list

Civil register	Active <input checked="" type="checkbox"/>
Name in Arabic	
Name in English	
From semester	
To semester	
Remarks (Arabic )	
Remarks (English )	
Typist	Abdulqader Al Maghrabi Date: 8-05- 1432

### The function:

It is to identify students' names of those who are admitted in the university or the denied students for some reasons. The civil register, the student's name, the seasonal periods and the remarks are all determines. In addition, if a student is still in the black list, he is selected as active in the check box, it is not allowed to delete registers on this screen, so once a student is out the black list, he is deselected in the check box.

### The previous requirements

- Identifying the semester on the screen of the academic calendar.

**Effects:**

- Related screens: (direct admission)

**Processes to be performed on the screen:**

- Adding a student or a civil registry to the black list.
- Modifying input data.
- Data inquiry with a specific delimiter entry.

**Proposed data**

Civil registry	Name in Arabic	Name in English	From semester	To semester	Active
808844454	مجدي أحمد الأنصاري	Majdi Ahmed Al Ansary	281		√

## The permission to bypass the admission policies:

السجل المدني*	السبب	الوصف	العصر	معدل	الثانوية	مواد	القبول	القبول	والتق	الجنسية?	تجاوز الكاف?
1046486435	65	انزلت									
1050408622											
1050454766											
1050470515											
1050475662											
1050499464											
1072956343											

ملاحظات ع

ملاحظات ع

اسم الشخصيل عند اللقار المعرفي

## The Function:

Determining the applicants who are excluded from certain conditions of the admissions process, in addition to determining the chapter in which they were allowed to pass, by specifying the civil registry of the required person. Exceeding the following conditions is achieved in:

- **Age:** The maximum age of the applicant can be applied through the study plans
- **(Average):** where the secondary rate is exceeded
- **The secondary maximum number:** where the maximum number of years after graduation from the previous certificate is exceeded, the student can join the specialization through the study plans.
- **Secondary subjects:** through which all signs of secondary materials that have been identified through the screen
- **Admission tests:** through which all admission tests identified through the Admission Policies screen are exceeded

- **Admission documents:** through which the applicant's delivery of the admission documents must be waived
- **Nationality:** through which the nationality of the student is exceeded when examining the admission policies by nationality (nationality of dealing), which are Identifyingd through the admission policy screen.
- **Overriding all:** This cannot be determined through this screen but is automatically entered through the Direct Admission screen, for the user who has the power to override all admission conditions.

### Previous requirements:

Defining the semester through the academic calendar screen

### The effects:

Screens affected by bypass permission are: (direct admission, competitive admission, admission change).

### Processes to be tested on the screen:

- Adding a student bypassing permission.
- Editing the entered data.
- Deleting the bypass permission for a student.
- Query data by entering a specific delimiter on the screen.

### Suggested data:

Semester 292

Civil registry	The reason in Ar	The reason in Eng	Rate
1040081836	حالات خاصة	Special Cases	

## Level / Standardized tests:

المنطقة التعليمية	الهاتف	اختبار (1) اختبار (2) اختبار (3)	اختبار تحصيلي	اختبار القدرات	النسبة العامة	السجل المدني	اسم الطالب	الرقم
	072590097			67.00		*****	خلاد محمد جميل زعلونة	301820129
	014122061		64	59.00		*****	عبد المحسن رفيع الدين - رفيع الدين	301268182
	073265111			71.00		*****	علي هادي احمد حكوي	309760557
	073265111			55.00		*****	حيدر هادي احمد حكوي	306718543
	014583372		87	86.00		*****	احمد علي محمود جمعة	302248419
	025540502		61	65.00		*****	محمد ياسر توفيق السمودي	308165560
	014330299			63.00		*****	محمود السيد محمود محمود	308581897
	073171708			58.00		*****	محمد مندوح محمد نصار	306635160
	012292360			75.00		*****	مهدي وائل محمد نور الدين محمد	303429902
	044630292			64.00		*****	عزيم احمد ابراهيم صنيح	307620490
	014398144		60			*****	احمد حاتم - محمد	
	075222709			65.00		*****	فارس عبدالقادر احمد الفريزه المصنعي	308151473
	044322875			64.00		*****	خلاد محمود محمد ابو سمدة	303197745
	014951150		74	79.00		*****	عبدالمجيد ربيع سالم سويدان	303451649
	014694255			64.00		*****	عمر محمد كمال البستاني	303523165

## The function:

Reviewing the applicants' data for the aptitude and achievement tests and the general percentage, which are automatically listed and marked in the admission applications as soon as they are available. The university is provided by the National Center for Measurement and Evaluation.

## Previous requirements:

- Retrieve data from the national measurement center and then input it into the system through the database.

## The Effects:



**The effects:**

- Screens affected by high school students' data are: (Direct Admission)

**Processes to be tested on the screen:**

- Query data by entering a specific delimiter on the screen.

**Suggested data:**

- None.

## Immediate and competitive admission standards:

اسم المعيار E	اسم المعيار *ع	المعيار
		النسبة المئوية 1
		النسبة المركبة 2
		النسبة العامة 3

الوزن *	اسم المعيار	المعيار *
%20	الاجلوزي (1)	3
%60	النسبة العامة	6
%20	قرات	1
%100		

### The function:

Defining the admission standards and determining which of these criteria is used to calculate the percentage that is approved in the admission dates. It is assumed that there is only one admission criterion that is considered on time.

### Previous requirements:

- Defining admission standards through the Admission Standards Details screen.

### Effects:

Screens that are affected by immediate and competitive admission criteria are: (direct admission, admission change).

### Processes to be tested on the screen:

Defining standard for admission and the determination of any one of them is considered in calculating the percentage by which the date of admission of the application.

- Defining the details of the standard
- Editing the details of the standard
- Deleting the details of the standard
- Data inquiring by entering a specific delimiter on the screen.

**Suggested data:**

The standard	The standard in Arabic	The standard in English	Considerable in appointments?
1	النسبة الخاصة	Special Mark	

The standard	The standard in Arabic	The weighted mark
1	النسبة العامة	70%
2	اختبار القدرات	30%



**The processes to be tested on the screen:**

- Deleting, adding and modifying a degree.
- Delete, adding and modifying a previous degree.
- Deleting, adding, and modify a specific case.
- Deleting, adding, and modifying the duration of the ban.

**Suggested data:**

- None.

## Direct Admission (Secondary Data)

The screenshot shows a web-based form for 'Direct Admission (Secondary Data)'. The form is organized into several sections:

- Personal Information:** Fields for 'الاسم ع' (Name), 'تاريخ الميلاد' (Date of Birth), 'بلد الولادة' (Country of Birth), 'الجنسية' (Nationality), and 'المهمل' (ID Number).
- Academic Information:** Fields for 'الفصل' (Semester), 'الدرجة العلمية' (Academic Degree), 'رقم الامتياز' (License Number), 'رقم الطلب' (Application Number), 'رقم الطلب بدوي' (Secondary Application Number), 'الحالة' (Status), 'نوع المنحة' (Scholarship Type), 'الجنس' (Gender), 'مدينة الولادة' (City of Birth), 'جنسية التعامل' (Handling Nationality), 'نوع الدراسة' (Study Type), 'عدد القادر المجري' (Number of Valid Candidates), 'الموظف لا يعمل' (Employee Not Working), 'موافقة جهة العمل' (Employer Consent), 'مشروطة' (Conditional), and 'ممنوعة' (Prohibited).
- Navigation Menu:** Buttons for 'المدات', 'النسب الدراسية', 'اختبارات القبول', 'الزيارات', 'المسؤولين', 'اختبارات الفرص', 'الوثائق المطلوبة', 'شهادة الثانوية', 'مؤهلات سابقة', and 'بيانات ثانوية'.
- Direct Admission Section:** Includes 'الحالة الصحية' (Health Status), 'جهة الموظف' (Employee's Institution), 'الهاتف' (Phone), 'الحوال' (References), 'الحالة الاجتماعية' (Social Status), 'الجنسية' (Nationality), 'الجنسية المعاملة' (Handling Nationality), 'المهمل' (ID Number), 'فصل الإلتحاق' (Enrollment Semester), 'المعدل' (Average), 'فانور الرسوم' (Fees), 'لا يستحق' (Does Not Qualify), 'لا يستحق' (Does Not Qualify), 'مطلق' (Released), 'مطلق' (Released), 'مزوج' (Married), and 'مزوج' (Married).

### The Function:

Accepting applicants for admission to the university directly (direct admission), so while applied for them to accept policies and agree their rate with standard admission in that period, where the number is specified subscription access test capacity or civil registry to be brought the mark obtained advanced in that test and the rate at which, in addition to the process of inserting the name of the applicant as stated in the data entered for that test and completion of the shortfall if any. It is also determined the degree to which the applicant wishes to attend and the date of birth to ensure that the age of the applicant does not exceed the age of In the case of an employee, does he or she have the consent of the employer or not, and determine whether he is a student or not, and that proves the applicant's entitlement to be rewarded or not later, as well as the choice of the actual nationality and nationality of the transaction - The nationality of the applicant and the gender of the applicant, Identifying the country and the nationality of the child, Identifying the type of study

for the applicant, introduction of secondary student data (mobile number, health status, etc.).

If the applicant is transferred from another university, the rate at which he / she received at the previous university is entered. If he / she is in compliance with the admissions policy, he / she is accepted. Two separate fields are available through this screen:

- Semester: It is for presentation only and is determined from the admission item and specified through the academic calendar screen, and represents the chapter to which the applicant application will be entered, and can be considered by separating the application.
- Semester of desires (Enrollment): is the semester that is determined next to each desire in the Desire Page, where the applicant determines the class to which he wishes to enroll according to the wishes he has specified.

There are several instances of the request for admission:

- Entrance: the request that has been stored and received an application number has not yet been accepted.
- Unaccepted: a request that has not met any of the admission policies.
- Accepted: a demand that has achieved policies but has not yet been accepted.
- Accredited: This application has been accepted and the applicant has not yet been awarded a university number.
- Unsupported: An application that has been accepted but rejected for a particular reason.
- Installed: This is the application for which a university number has been issued, and its data has been transferred to the students' information.
- Rejected: This request is rejected.
- Cancelled: This is the canceled request.

- Withdrawal from admission: An application that has been withdrawn during the admission period.

The transfer university is also selected if the applicant is moved from another university. The rate obtained at the previous university is entered. If the admission of the admissions policy is accepted, it is accepted through two separate fields:

The semester is for presentation only and it is determined from the item of admission and specified through the academic screen, and it represents the semester in which the application of the applicant is to be entered and can be considered as the semester of the application.

Semester of desires: This is the semester that is determined next to each desire in the desires Page. The applicant determines the semester to which he wishes to enroll according to the wishes he has specified.

There are several applications and cases for the admission:

Entered: This is the request that was stored and received an application number that has not yet been accepted

Unaccepted: a request that did not achieve any of the admission policies

Accepted: a request that has met admission policies but has not yet been accepted

Authorized: an application that has been authorized and the applicant hasn't taken academic number yet.

Installed: this is the application for which the university number has been disbursed and its data has been supplied to the applicant's information

Rejected: the application is rejected

Cancelled: this application is canceled

Withdrawal of admission: an application that has been withdrawn during the admission period.

## Direct admission (The previous qualifications)

القبول

القبول المباشر

الحالة\*  رقم الطلب  التسجيل المدني\*  الفصل\*

رقم الطالب  بدوي  رقم الاشراف  الدرجة العلمية\*

الاسم ع\*  الاسم E

ناريخ الميلاد\*  الجنس\*  نوع المنحة\*

بداية الولادة\*  مدينة الولادة  الموظف  لا يعمل

الجنسية\*  جنسية التعامل\*  موافقة جهة العمل

المستحل\*  نوع الدراسة\*  مشروطة

سجنت

اللغات  النسب الخاصة  اختبارات القبول  الرغبات  المحررون  اختبارات القياس  الوثائق المطلوبة  شهادة الثانوية  مؤهلات سابقة  بديلات ثانوية

**الدراسات العليا** **الثانوية العامة**

البلد  1

المنطقة التعليمية\*

المدرسة

الموقع ع  فدرات  تحصيبي

نوع شهادة الثانوية\*

رمز شهادة الثانوية

المعدل\*

سنة الثانوية

البلد

الجامعة

التخصص السابق

نوع التدریس

السنة

المعدل

التقدير

### The function:

To Identifying the applicant's previous qualifications as follows:

If the applicant has a general secondary (advanced for university studies), the country of the certificate obtained from the school district must be Identifyingd, the school, the type of secondary certificate (scientific, commercial, etc.) Qatari scientific...) and the general percentage obtained in high school must be Identifyingd as well as the year of graduation from.

If the applicant has a university graduate, he / she will determine the country in which the applicant obtained his / her university degree, the university in which he / she studied, the previous specialization of the applicant, the year of obtaining the certificate,



## Direct admission (the required documents)

القبول

القبول المباشر

الحالة* <input type="text" value="ممدخل"/>	رقم الطلب <input type="text"/>	السجل المدني* <input type="text"/>	الفصل* <input type="text"/>
رقم الطالب <input type="text"/>	يدوي <input type="text"/>	رقم الاشتراك <input type="text"/>	الدرجة العلمية* <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	الاسم ع* <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	الاسم E <input type="text"/>
نوع المنحة* <input type="text" value="بلا"/>	الجنس* <input type="text" value="ذكر"/>	<input type="text"/>	تاريخ الميلاد* <input type="text"/>
الشوظف <input type="text" value="لا يعمل"/>	مدينة الولادة <input type="text"/>	<input type="text"/>	بند الولادة* <input type="text"/>
<input type="checkbox"/> موافقة جهة العمل	جنسية التعامل* <input type="text" value="1"/>	<input type="text"/>	الجنسية* <input type="text" value="1"/>
<input type="checkbox"/> مشروط	نوع الدراسة* <input type="text" value="1-"/>	عبد القادر المغربي <input type="text"/>	المدخل* <input type="text" value="170"/>
<input type="checkbox"/> مجتهد			

الاعتكاف
النسب الخاصة
اختبارات القبول
الطلبات
المعرفون
اختبارات القبول
الوثائق المطلوبة
شهادة الثانوية
مؤهلات سابقة
بيانات ثانوية

	استلمت	الوصف	الوثيقة*
<input type="button" value="تحميل الملفات"/>	<input type="checkbox"/>		<input type="text"/>
<input type="button" value="تحميل الملفات"/>	<input type="checkbox"/>		<input type="text"/>
<input type="button" value="تحميل الملفات"/>	<input type="checkbox"/>		<input type="text"/>
<input type="button" value="تحميل الملفات"/>	<input type="checkbox"/>		<input type="text"/>
<input type="button" value="تحميل الملفات"/>	<input type="checkbox"/>		<input type="text"/>

### The Function:

To specify the required documents at the time of submission, which is delivered with the application through the admission documents screen, and to specify whether you received this document or not? It is necessary here to include a document called student file, and to benefit from this document in case the student withdraw from the university to see whether the file in the university or the student withdrew?

Upon entering the required documents page, all documents that must be submitted with the application form must be automatically (electronic) entered.

The user is able to download images from each document and download them to view them at the time of need.

### Direct Admission (Standardized Tests)

The screenshot shows a web application window titled 'القبول المباشر' (Direct Admission). The form contains the following fields:

- الحالة\* (Status): مدخل (Input)
- رقم الطلب (Request Number): [ ]
- الاسجل المدني\* (Civil ID): [ ]
- الفصل\* (Section): [ ]
- الدرجة العثمانية\* (Ottoman Grade): [ ]
- رقم الطاب (Stamp Number): [ ]
- بدوي (Bawadi): [ ]
- رقم الاشراف (Supervision Number): [ ]
- الاسم ع (Name): [ ]
- الاسم E (Name): [ ]
- نوع المنحة\* (Scholarship Type): [ ]
- الجنس\* (Gender): ذكر (Male)
- تاريخ الميلاد\* (Date of Birth): [ ]
- الموظف (Employee): لا يعمل (Not Working)
- مدينة الولادة (Place of Birth): [ ]
- بند الولادة\* (Birth Record): [ ]
- موافقته جهة العمل (Workplace Approval): [ ]
- جنسية التعامل\* (Dealing Nationality): 1
- الجنسية\* (Nationality): 1
- مشروطة\* (Conditional): [ ]
- نوع الدراسة\* (Study Type): 1-
- عبد القادر المنرجي (Abdul Qadir Al-Murajji): [ ]
- المدخل\* (Input): 170
- ممنوعة (Prohibited): [ ]

Below the form is a navigation menu with the following items: اللغات, النسب الخاصة, القبول, اختبارات القبول, الرغبات, المعرفون, **اختبارات القبول**, الوثائق المطلوبة, شهادة الثانوية, مؤهلات سابقة, بيانات ثانوية.

The main content area contains a table for entering test results:

العلامة	الدرجة*	الوصف	الاختبار*

#### The function:

To select measurement tests, which are Identifyingd by the National Center for Measurement and Evaluation with the ability to modify and enter, is to the authorized person only. If the tests are not available, the student's grades are entered manually. When entering the test results

page, the tests Identifyingd in the admission policies are automatically (electronic) included.

## Direct Admission (ID)

القبول المباشر

الحالة* <input type="text" value="مدخل"/>	رقم الطيب <input type="text"/>	السجل المدني* <input type="text"/>	الفصل* <input type="text"/>
رقم الطاب <input type="text"/>	يدوي <input type="text"/>	رقم الاشتراك <input type="text"/>	الدرجة العظمى* <input type="text"/>
الاسم ع* <input type="text"/>		الاسم E <input type="text"/>	
نوع المنحة* <input type="text" value="ولا"/>	الجنس* <input type="text" value="ذكر"/>	تاريخ الميلاد* <input type="text"/>	
الموظف <input type="text" value="لا يعمل"/>	مدينة الولادة <input type="text"/>	بدا الولادة* <input type="text"/>	
<input type="checkbox"/> موافقه جهة العمل	جنسية التعامل* <input type="text" value="1"/>	الجنسية* <input type="text" value="1"/>	
<input type="checkbox"/> مشروطة	نوع الدراسة* <input type="text" value="1-"/>	المدخل* <input type="text" value="170"/>	
<input type="checkbox"/> مجتعت	عبد القادر المغربي		

العنوان	الوصف	الوظيفة	الاسم*	الجنس

صلة القرابة <input type="text"/>	الهاتف <input type="text"/>	الجوال <input type="text"/>	صندوق البريد <input type="text"/>	البريد الإلكتروني <input type="text"/>
----------------------------------	-----------------------------	-----------------------------	-----------------------------------	--

The function:

Identify the applicant's IDs to be consulted or to be referred if there necessary need.

### Direct admission (desires)

الفصول

الفصول المباشر

الحالة\* [مدخل] رقم الطلب [↓] التسجيل المدني\* [↓] الفصل\* [↓]  
 الدرجة العلمية\* [↓] رقم الاشراف [↓] بدوي [↓] رقم الطاب [↓] الاسم ع\* [↓]  
 الاسم E [↓] تاريخ الميلاد\* [↓] الجنس\* [ذكر] نوع المنحة\* [ولا] [↓]  
 بلد الولادة\* [↓] مدينة الولادة [↓] الموظف [↓] لا يعمل [↓] موافقه جهة العمل [↓]  
 الجنسانية\* [1] [↓] جنسية التعامل\* [1] [↓] منروطة? [↓] منبعت [↓]  
 المدخل\* [170] [↓] عبد القادر المغربي [↓] نوع الدراسة\* [1-] [↓]

بيانات ثانوية مؤهلات سابقة شهادة الثانوية الوثائق المطلوبة اختبارات القبول المرغبات الاختبارات القبلية المعرفون النسب الخاصة اللغات

الترتيب للمقر*	فصل الالتحاق* الرغبة*	الوصف	الدرجة	الحالة	ألتحق فيه إختيار
[↓]	[↓]	[↓]	[↓]	[↓]	[↓]
[↓]	[↓]	[↓]	[↓]	[↓]	[↓]
[↓]	[↓]	[↓]	[↓]	[↓]	[↓]
[↓]	[↓]	[↓]	[↓]	[↓]	[↓]
[↓]	[↓]	[↓]	[↓]	[↓]	[↓]

The function is to select the options that the applicant wishes to join, in addition to specify the location and the enrollment semester. Note that

this screen has the option of accepting several semesters. The option to choose is arranged according to the applicant's wishes. And in the case of admission, it is marked as right mark to the desire that was accepted, and the status is displayed (acceptable - rejected - installed - reserved - incomplete) and the rate of admission criterion of desire.

## Direct Admission (Admission Tests)

القبول

القبول المباشر

الحالة* <input type="text" value="مُدخِل"/>	رقم الطلب <input type="text"/>	السجل المدني* <input type="text"/>	الفصل* <input type="text"/>
رقم الطالب <input type="text"/>	بدوي <input type="text"/>	رقم الايترالك <input type="text"/>	الدرجة العظمى* <input type="text"/>
الاسم ع* <input type="text"/>		الاسم E <input type="text"/>	
نوع المنحة* <input type="text" value="ولا"/>	الجنس* <input type="text" value="ذكر"/>	تاريخ الميلاد* <input type="text"/>	
الموظف <input type="text" value="لا يعمل"/>	مدينة الولادة <input type="text"/>	بلد الولادة* <input type="text"/>	
مواقفه جهة العمل <input type="checkbox"/>	جنسية التعامل* <input type="text" value="1"/>	الجنسية* <input type="text" value="1"/>	
مشروطة* <input type="checkbox"/>	نوع الدراسة* <input type="text" value="1-"/>	عبد القادر المغربي <input type="text"/>	المدخل* <input type="text" value="170"/>
ممتعت <input type="checkbox"/>			

اللغات النسب الخاصة اختبارات القبول الترغبات المحرفون اختبارات القياس الوثائق المطلوبة شهادة الثانوية مؤهلات سابقة بيانات ثانوية

العلامة	الدرجة	الوصف	الاختبار*

**The function** is to identify the marks that the applicant has obtained in the admission tests that the university sets up and does such as interviews, skills tests, etc., which do not represent any kind of measurement tests.

### **Direct Admission (The Special Rates)**

القبول

القوائم المباشر

الحالة\*  مدخل

رقم الطلب  ↓

السجل المدني\*  ↓

الفصل\*  ↓

الدرجة العممية\*  ↓

رقم الطالب  يدوي

رقم الاشراف  ↓

الاسم ع

الاسم E

تاريخ الميلاد\*  ↓

نوع السنحة\*  ولا

الجنس\*  ذكر

مدينة الولادة  ↓

بند الولادة\*  ↓

الموظف  لا يعمل

جنسية التعامل\*  1

الجنسية\*  1

موافقة جهة العمل

مشروطة\*

نوع الدراسة\*  1-

عبد القادر المغربي

المدخل\*  170

اللغات  النسب الخاصة  اختيارات القبول  الرغبات  المعرفون  اختيارات القبلين  الوثائق المطلوبة  شهادة الثانوية  مؤهلات سابقة  بيانات ثانوية

الدرجة	الوصف	الفترة*
		↓
		↓
		↓
		↓
		↓

### Function:

A Reviewing of the categories (kinds) of secondary subjects (special ratio), which constitute a fraction of the applicant's admission rate, which also constitutes a set of secondary subjects that must be obtained at a given rate.

## Direct Admission (Languages)

The screenshot shows a web-based form for 'Direct Admission (Languages)'. The form is titled 'القبول المباشر' (Direct Admission) and includes a 'اللغات' (Languages) tab. The form contains several input fields and dropdown menus for student information, including:

- الصفحة\* (Page)
- رقم الطالب (Student ID)
- رقم الطيب (Teacher ID)
- الدرج\* (Degree)
- رقم الاشراف (Supervisor ID)
- الاسم ع\* (Name)
- الاسم E (Name E)
- نوع المنحة\* (Scholarship Type)
- الجنس\* (Gender)
- تاريخ الميلاد\* (Date of Birth)
- الموظف (Employer)
- مدينة الولادة (City of Birth)
- بلد الولادة\* (Country of Birth)
- جنسية التعامل\* (Handling Nationality)
- جنسية\* (Nationality)
- نوع الدراسة\* (Study Type)
- عبد القادر المغربي (Abd al-Qadir al-Maghribi)
- المدخل\* (Entry Point)

Below the form, there is a navigation bar with tabs: اللغات (Languages), النسب الخاصة (Special Relationships), اختبارات القبول (Admission Exams), الرغبات (Preferences), المعرفون (Identifiers), اختبارات القياس (Assessment Exams), الوثائق المطلوبة (Required Documents), شهادة الثانوية (Secondary Certificate), مؤهلات سابقة (Previous Qualifications), and بديلت ثانوية (Alternative Secondary). The 'اللغات' tab is selected, showing a table with columns 'الوصف' (Description) and 'اللغة\*' (Language\*). The table has five rows, with the first row highlighted in blue.

### Function:

To identify the languages that the student is proficient in

### Prerequisites (The previous requirements)

Identifying the semester through the academic calendar screen

Identifying scientific degree through the scientific degrees screen

Identifying citizenship and nationality through the countries and cities screen

Identifying university through the university screen

Identifying the country through the Countries and Cities screen

Identifying secondary branch through secondary branch screen

Identifying schools through the schools screen

Identifying specialization through the academic disciplines (specializations) screen

Identifying the grade through the grades screen

Identifying the desires through the admissions policy screen

Identifying documents through the admission Documents screen

Identifying admission test through the admission tests screen

Identifying the function of the ID through the functions screen

Identifying the special ratio of the applicant through the special ratio screen

Identifying languages through the Languages screen

**The effects:**

- Admission of the applicant directly at the university has a condition that he achieves admission policies
- Identifying the applicant's academic qualifications for inclusion in his academic record later.
- Identifying the wishes that the applicant wishes to enroll in order to ensure application of the admission policies in the specialization to which he applies.
- Identifying the required documents of the applicant and determine whether you received these documents or not? That's for inclusion them in the Student Information screen.
- Identifying the grade for the admission test obtained by the applicant in the aptitude test to calculate the admission criterion
- Identifying the ID data to be referred to if necessary
- The screens that are affected by the requests in this screen are: (Student Information, Change of admissions, and admissions amendment).

Processes to be tested on the screen:

- Inputting a new admission application
- Modifying admission Request
- If an application for admission is canceled, the amendment will be canceled

- Query the data with a specific entry

The admission request is immediately installed when you press the Accept button. If the student fulfills the conditions set out in the admission policies used for admissions, the user has the authority to accept applicants

#### Proposed data

Degree	Civil register	Name in arabic	Name in english	
Bachelor	1231231231	علي - جميل - عبدالله - زاهر	Ali - jameel - abdullah - zaher	

Date of birth	Place of birth	Semester	Nationality	Administrative nationality

#### Type of study

Active

#### The previous requirements

Country	Discipline	School	Rate	Year	Admission tests passing

#### Tests

Sequence	Test	Headquarter	Done

## Admission tests

Admission test	Mark
English	
Admission (general	

## High school subjects

Subject	Mark
1 (Scientific subjects )	260

## ID

Sequence	Name	Job	Address
English			

## Admission tests (Results)

العلامة	الاسم	رقم الطلب*

The function

Mmonitoring the marks obtained by the applicants in the admission tests held at the university level, and cannot be modified on the mark only in the case of the student entrance. The chapter is determined and the test and thus the introduction of the applicants and the mark obtained.

Prerequisites

- Identifying the classroom through the academic calendar screen
- Identifying admission tests from the screen of admission tests
- Entry of admission applications

#### Effects

- Monitors that are affected by the records on the screen

#### Operations required for on - screen testing

- Modify the entered data
- Query data

#### Proposed data

- None

## Competitive admission (Admitted students)

إلغاء الاعتماد    اعتماد    تراجع القبول    القبول / إعادة القبول

القبول التنافسي

الفصل\*  ↓

الخصيصات الرغبة*	الكلية	التخصص	الدرجة	وصف الدراسة	الجنس*
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					

الأعداد

العدد\*     عدد المتقدمين\*     أدنى معدل

عدد المقبولين\*     عدد المحجوزين\*     أعلى معدل

الطلبة المقبولين    الطلبة المرشحين    سياسات القبول

معيار	رقم الطلب*	اسم المتقدم	التدريب	القبول
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				

The function

- The application process can be reversed and the status of the requests can be reversed.
- Alert user of previous competitive admission process.

- Insert Applications
- Orders are arranged according to specializations.
- When the admission policies of a particular desire are achieved by a number of students and equal in the lowest mark.
- When a student enters a low interest, all applications are Reviewinged.
- The competitive admission process cannot be executed when certifying applicatios.
- All related numbers are displayed

### **Competitive admission (Rejected students)**

إلغاء الاعتماد    اعتماد    تراجع القبول    القبول / إعادة القبول

القبول التفاضلي

الفصل\*

التخصصات الترعية*	الكلية	التخصص	الدرجة	وصف الدراسة	الجنس*
<input type="text"/>					
<input type="text"/>					

الأعداد

العدد\*     عدد المنجحين\*     أدنى معدل

عدد المقبولين\*     عدد المحجوزين\*     أعلى معدل

الطلبة المقبولين    الطلبة المرشحين    سياسات القبول

رقم الطيب*	اسم المتقدم	الترتيب	القبول	السبب	معياري
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					
<input type="text"/>					

The function:

- Reviewing students who were not lucky in a specific discipline.

## Competitive admission (admission policies)

إلغاء الاعتماد | اعتماد | تراجع القبول | القبول / إعادة القبول

القبول التنافسي

الفصل الثاني ٢٩/٢٨ \* ٢٨٢

الجنس*	وصف الدراسة	الدرجة	التخصص	الكلية	التخصصات المرغوبة*
ذكور	انتظام كلي	الدراسات عليا	ادب		٣٧٨
انثى	انتظام كلي	الدراسات عليا	تعدديه افسان		٢٣٣
ذكور	انتظام كلي	الدراسات عليا	دراسات اسلاميه فقه و اصوله		٣٨٥

الأعداد

أدنى معدل:  أعلى معدل:

عدد المنجحين\*:  عدد المحجوزين\*:

العدد:  عدد المقبولين\*:

سياسات القبول | الطلبة المرغوبين | الطلبة المقبولين

%	بند الشهادة	الجنسية	النسب*

### Function

Reviewing pre-determined admission policies on the screen.

### Prerequisites:

- The applicant's details are known on the admission application screen
- Identifying the classroom through the academic calendar screen
- Identifying admission policies through screen of admission policies

### Effects

- Initial admission of students
- Monitoring that are affected by the records on this screen are the Direct Admission Admissions Approval

Processes required on-screen testing  
Modifying student admission status to admissions by pressing the  
Admission button  
Query data  
Modifying student admission status

## Confirmation of admission (High school data)

الحالة* <input type="text" value="محمّد"/>	رقم الطالب <input type="text"/>	رقم البطاقة <input type="text"/>	الدرجة العلمية* <input type="text" value="٤"/> البكالوريوس
رقم الطلب <input type="text" value="٥٧٨٧"/>	بدوي <input type="text"/>	السجل المدني* <input type="text" value="١٠٦٤٢٩٦١٩٥"/>	فصل الالتحاق* <input type="text" value="٢٩٢"/> الفصل الثاني ٣٠/٢٩
المطيري <input type="text"/>	صنعت <input type="text"/>	صنعتان <input type="text"/>	الاسم ع* <input type="text"/>
الاسم E <input type="text"/>	نوع المخنقة* <input type="text"/>	الجنس* <input type="text" value="ذكر"/>	تاريخ الميلاد* <input type="text" value="١٤٠٩-١٢-١٥"/>
موظف <input type="text" value="لا يعمل"/>	الفصل <input type="text"/>	جنسية التعامل* <input type="text" value="١"/> سعودي	مكان الولادة* <input type="text" value="١"/> المملكة العربية السعودية
مشروطة* <input type="checkbox"/>	انتظام علي <input type="text" value="٢"/>	نوع الدراسة* <input type="text" value="٢"/>	الجنسية* <input type="text" value="١"/> سعودي
ممتعت <input type="checkbox"/>			المدخل* <input type="text" value="١-"/> MIGR

الحالة الصحية <input type="text"/>	الهاتف <input type="text" value="٤٨١٠١٢١"/>
جهة الموظف <input type="text"/>	الجوال <input type="text" value="٠٥٥٩٩٠٠٨٧٢"/>
<div style="text-align: center; color: red;">محول من</div> الجامعة <input type="text"/> / <input type="text"/> المعدل <input type="text"/>	<div style="text-align: center; color: red;">المكافآت</div> قانون الرسوم <input type="text"/>
<div style="text-align: center; color: red;">الحالة الاجتماعية</div> عزب <input type="checkbox"/> متزوج <input type="checkbox"/> مطلق <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<div style="text-align: center; color: red;">المكافآت</div> لا يستحق <input type="checkbox"/> يستحق <input type="checkbox"/>

The function

Confirm Admission of Accredited Applicants, Issuing a university number for applicants through **confirmation** button. Automatically transfer the applicant data to the student information screen, it is possible to print admission notice by pressing the button of **admission notification**.

## Confirmation of admission (the previous requirements)

شهادات القبول

الدرجة العلمية: ٦ المتشارك: ٦  
 فصل الالتحاق: ٢٦٢ الفصل الثاني: ٣٠/٢٩  
 رقم الطالب: ١٠٨٩٠٩٨٠٢٥  
 رقم الطلب: ٨١٥  
 الاسم ع: بن راسم حسين لطفى  
 تاريخ الميلاد: ١٤٠٦-٠٧-٦  
 مكان الولادة: المملكة العربية السعودية  
 الجنسية: سعودي  
 الجنس: ذكر  
 نوع المنحة: بلا  
 الوظيفة: لا يحمل  
 جنسية التعامل: سعودي  
 نوع الدراسة: انتظام علي  
 الفصل: ١  
 شروط:  مشروط  
 مستح:

بيانات ثانوية: مؤهلات سابقة، شهادة الثانوية، الوثائق المطلوبة، امتحانات القبول، المحرمون، التراخيص، امتحانات القبول، النسبة المخصصة

التأهيلية العامة:

البلد	١	المملكة العربية السعودية
المنطقة التعليمية	١	الرياض
الفرصة		
نوع شهادة الثانوية	٢	أبس
رمز شهادة الثانوية	٤٧٣	العلوم الترحيمية والتربية (١٤٣٩)
المعدل	٨٠,٠٠	علامة القدرات: ٦٤
السنة	١٤٣٩	تجاوز اختبارات القبول

التراخيص الخاصة:

البلد		
الجامعة		
التخصص السابق		
نوع التدریس		
السنة		
المعدل		
التقدير		

The function:

Reviewing the previous academic qualifications of the applicant which has already been introduced through the direct admission screen

## Confirmation of admission (high school certificate)

شيثت القبول

الدرجة العلمية: ٤ البكالوريوس رقم البطاقة: رقم الطالب: الحالة:

تصل الالتحاق: ٦٦٢ الفصل الثاني: ٣٠/٢٩ المسجل المدني: ١٠٦٤٢٩٦١٩٥ يدي: رقم الطيب: ٥٧٨٩

الاسم ع: مارن صديتان صديتان صديتان

الاسم E:

تاريخ الميلاد: ١٤٠٩-١٤-١٥ الجنس: ذكر نوع المنحة: ولا

مكان الولادة: ١ المملكة العربية السعودية الوظيفة: لا يملك

الجنسية: ١ سعودي الجنسية التعامل: ١ سعودي

المدخل: ١ MIGR نوع الدراسة: ٢ نظام خلي

مشروط  
 مبعث

رقم المادة	اسم المادة	العلامة	العلامة	العلامة	العلامة القصوى
٢	التفسير	١٠٠	١٠٠	١٠٠	١٠٠
٣	الوحيد	١٠٠	١٠٠	١٠٠	١٠٠
٤	اللغة	١٠٠	١٠٠	١٠٠	١٠٠
٦	الأدب	٩٩	٩٩	٩٩	١٠٠
٧	العلوم والمصرف	٩٨	٩٨	٩٨	١٠٠
١٨		٧٤٠٠	٧٧٠٠	٧٤٠٠	٧٧٠٠

The function:

Reviewing the results of the secondary school of the student which has already been introduced through the direct admission screen

## Confirmation of admission (the required documents)

التثبيت    استعراض القبول

X تثبيت القبول

الدرجة العلمية*	الميكالوجيون	رقم البطاقة	رقم الطالب	العائلة*	رقم القبول
فصل الامتحان*	٢٩٢	الرجل الثاني ٣٠/٢٩	السجل المدني*	١٠٦٤٩٩٦٩٥	باني
الاسم ع*	ملين	حفظين	صاهف	الطوري	
الاسم E					
تاريخ الميلاد*	١٤٠٩٠١٢٠١٥	الجنس*	ذكر	نوع السجلا*	لا
مكان الولادة*	١	المسئلة الوطنية السعودية	الفصل	موظف	لا
الجنسية*	١	سعودي	جنسية الطالب*	١	سعودي
المدخل*	١٠	MIGR	نوع الدراسة*	٢	تطاري

بيانات ثانوية    مؤهلات سابقة    شهادة الثانوية    الوثائق المطلوبة    استعراض القبول    المرحون    الرخصات    استعراض القبول    السيرة الذاتية

التوثيق*	الوصف	استتمت
١٨	نات الطالب	<input checked="" type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

### Function

Reviewing the documents to be submitted with the application for admission which has already been entered through the direct admission screen

## Confirmation of admission (Standardized Tests)

الحالة* معتاد	رقم الطالب	رقم البطاقة	الكلوريوس	الدرجة العلمية* ٤
رقم الطلب ٥٧٨٧	يدي	السجل المدني* ١٠٦٤٢٩٦١٩٥	الفصل الثاني ٣٠/٢٩	فصل الالتحاق* ٢٩٢
المطيري	صنعتك	صنعتك	ملان	الاسم ع* E
نوع المنحة* بلا	الجنس* ذكر	الفصل	المملكة العربية السعودية	تاريخ الميلاد* ١٤٠٩-١٢-١٥
موظف لا نعم	جنسية التعامل* سعودي	١	سعودي	مكان الولادة* ١
مشروط* مجتمعت	نوع الدراسة* انتظام كلي	٢	MIGR	الجنسية* ١ المدخل* ١-

العلامة	العلامة* القصوى	الوصف	الاختبار* فترات
١٠٠	٦٥		١

### Function

Reviewing the measurement tests for the applicant that have already been introduced through the direct admission screen

## Confirmation of admission (ID)

التنقيب اشعار القبول

نتيبت القبول

الحالة* مستبد	رقم الطالب	رقم البطاقة	الدرجة العلمية* البكالوريوس
رقم الططب ٥٧٨٧	يدوي	السجل المدني* ١٠٦٤٢٩٦١٩٥	فصل الالتحاق* ٢٩٢ الفصل الثاني ٣٠/٢٩
الاسم ع* صنعتان	صنعتان	صنعتان	الاسم E
نوع المنحة* ولا	الجنس* ذكر	تاريخ الميلاد* ١٤٠٩-١٢-١٥	مكان الولادة* المملكة العربية السعودية
موظف لا نعمان	الفصل	الجنسية* سعودي	الجنسية* سعودي
مشروطة* مبتعت	نوع الدراسة* انتظام كلي	نوع المنحة* ١	المدخل* MIGR

بيانات ثانوية مؤهلات سابقة شهادة الثانوية الوثائق المطلوبة اختبارات القبول المرغبات الرغبات اختبارات القبول النسبة الخاصة

التسلسل	الاسم*	الوظيفة*	الوصف	العنوان
١	صنعتان صنعتان المطيري			الرياض حي أم الحمام شارع الأيمن نواف بن عبدالعزيز

صلة القرابة	الهاتف	الجوال	صندوق البريد	البريد الإلكتروني
١- غير محدد	١٤٨١٠١٢١	٠٥٠٤٤٢١٩٥٩		

The function

reviewing the user IDs that have already been entered through the direct admission screen

## Confirmation of admission (desires)

نتيكت القبول

الدرجة العلمية* ٤	البيكالوريوس	رقم البطاقة	رقم الطالب	الحالة* معتمد
فصل الالتحاق* ٢٩٢	الفصل الثاني ٣٠/٢٩	السجل المدني* ١٠٦٤٢٩٦١٩٥	يدوي	رقم الطلب ٥٧٨٧
الاسم ع* ملان	صنيدان	صنيدان	المطيري	
تاريخ الميلاد* ١٤٠٩-١٢-١٥	الجنس* ذكر	نوع المنحة* بلا	موظف لا نعم	
مكان الولادة* ١	المملكة العربية السعودية	الفصل		
الجنسية* ١	سعودي	جنسية التعامل* ١	سعودي	مشروط؟
المدخل* ١-	MIGR	نوع الدراسة* ٢	انتظام كلي	مبتعث

الترتيب*	المقر*	فصل الالتحاق*	الدرجة*	الوصف	العلامة	الحالة*	ألحق فيه
١	١	٢٩٢	١٠٩	لغة فرنسية - العلوم الطبيعية (١٤٢٩) -	٩٣,٠٥	ممتاز	<input checked="" type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>
							<input type="checkbox"/>

The function

A reviewing of the disciplines that the applicant wishes to enroll and which have already been introduced through the direct admission screen

## Confirmation of admission (Admission tests)

الدرجة العلمية* ٤	البكالوريوس	رقم البطاقة	رقم الطالب	الحالة* معتمد
فصل الالتحاق* ٢٩٢	الفصل الثاني ٣٠/٢٩	السجل المدني* ١٠٦٤٢٩٦١٩٥	يدوي	رقم الطلب ٥٧٨٧
الاسم ع* ملان	صنعتان	صنعتك	المطيري	
الاسم E				
تاريخ الميلاد* ١٤٠٩-١٢-١٥	الجنس* ذكر	نوع المنحة* بلا	موظف لا يعمل	
مكان الولادة* ١	المملكة العربية السعودية	مستوى* ١	سعودي	مستوى* ١
الجنسية* ١	سعودي	نوع الدراسة* ٢	انتظام كلي	مستوى* ١
المدخل* ١-	MIGR			

العلامة	العلامة	الوصف	الاختيار*
القياسي			

The function

A reviewing of the applicant's admission choices previously submitted through the Direct Admission screen

## Confirmation of admission (The special rates)

اشعار القبول      التثبيت

تثبيت القبول

الحالة\*  رقم الطالب  رقم البطاقة  البكالوريوس  الدرجة العلمية\* ٤

رقم الطلب  يدوي  ١٠٦٤٢٩٦١٩٥\* السجل المدني\* ٢٩٢ الفصل الثاني ٣٠/٢٩ فصل الالتحاق\* ٢٩٢

المطيري  صنفات  صنفين  مازن  الاسم ع\*

الاسم E

نوع المنحة\*  الجنس\* ذكر  تاريخ الميلاد\* ١٤٠٩-١٢-١٥

موظف  الفصل  المملكة العربية السعودية  مكان الولادة\* ١

مشروط\*  سعودي  جنسية التعامل\* ١ سعودي  الجنسية\* ١

مبتمت  انتظام كلي  نوع الدراسة\* ٢ MIGR  المدخل\* ١-

النسبة الخاصة      اختبارات القبول      الرغبات      المعرفون      اختبارات القبول      الوثائق المطلوبة      شهادة الثانوية      مؤهلات سابقة      بدائل ثانوية

العلامة	الوصف	الفترة*

### The function

Reviewing the special ratios received by the applicant which were previously displayed through the direct admission screen.

### Previous requirements

Carrying out the competitive admission process and accept admission through competitive admission screen

### Effects

Confirming the applicant at the university and issuing a university number, and transferring his data to the student information screen

### Processes to be tested on the screen

- Modifying the status of the application from a certified installer by pressing the **Admission Confirmation** button

- The admission notice is printed by pressing the **Admission Notification** button
- Inquiring data by entering a specific delimiter on a suggested data screen

Proposed data:

None.

## Confirmation of admission (Admission change)

The screenshot shows a software window titled "تغيير القبول" (Change Admission). The window contains a form with the following fields and labels:

- التسجيل (Registration)
- الفصل\* (Class)
- الطالب\* (Student)
- رقم الطيب (Student ID)
- الدرجة العلمية (Academic Degree)
- الاختبار القديم (Previous Exam)
- المقر\* (Location)
- فصل الالتحاق\* (Enrollment Class)
- الاختبار الجديد\* (New Exam)
- السبب\* (Reason)
- اسم المُدخل (Name of the User)
- تاريخ الإدخال (Date of Entry)

The function:

The selection of the applicant is determined by specifying the class of the student and the number of the student to be chosen. The new selection is also chosen so that this process will not be considered within the specialization change movements. It is possible to change the student's place of residence or to separate the enrollment. For the student

The new selection is added to the Direct Admission screen, a selection is made, and the selection is removed from the previous selection. This leads to a decrease in the number of applicants in the previous specialization.

#### The previous requirement

- Identifying semester and the joining semester through academic calendar.
- The students' admission confirmation on admission screen.
- Identifying the reason of admission change.
- Effects
- The applicant's admission change.
- Screens affected by admission change are: students' information and direct admission.

#### Processes to be performed on the screen:

- Inputting student's admission change
- Modifying student's admission change
- Inquiring data using a specific delimiter on the screen.

#### Proposed data

- None.

## Modifying Admission Status

The function

Changing student's admission status on condition he or she enrolled on courses. This is when the numbers of the application and the student are matched. This is by changing student's status to input, delete an application, withdrawing or changing semester of enrolment.

The sub screen displays when pressing the process button.

- Filler: the student is changed to 'filled in', the university number is cancelled.
- Admission withdrawal: the student is changed to withdraw

- Cancelling the application: changing the application to 'cancelled'.
- Deleting the application: deleting students' application

#### Previous requirements

- Identifying semester through academic calendar.
- Inputting an admission application on the direct admission screen.

#### Effects

- Changing student's status to one of the above mentioned statuses.
- Processes to be performed on the screen:
- Inputting the application of student's admission cancelling by pressing **accept** button.

#### Proposed data

- None.

## The delay of admission

The screenshot shows a web application window titled 'البيانات الأكاديمية'. The interface contains several input fields and dropdown menus for managing admission delays. The fields are labeled as follows:

- الطالب\***: A search bar with a dropdown arrow.
- الحالة**: A dropdown menu.
- تاريخ الخطاب**: A dropdown menu.
- إلى فصل\***: A dropdown menu.
- ملاحظات ع**: A text input field.
- ملاحظات E**: A text input field.

### The function

Delaying 'student's admission' is for students of higher studies. This duration is not counted as a study duration. The joining semester is the semester of admission delay.

### Previous requirement

- Identifying the semester on the academic calendar screen.
- Identifying students on the screen of students' information.
- Identifying the admission delay

### Effects

- Inputting the application for admission delay.
- Modifying the application of delay.
- Deleting the application of admission delay.
- Inquiring data using a specific delimiter.

Proposed data

Student's ID	Student's name	Application number	Application date	To semester

## Cancelling booked applications

The function

Cancelling all booked and not completed applications to be rejected when pressing **cancel** where all applications are cancelled depending on semester and desire. The desire change is due to not fulfilling all the required documents.

The previous requirement

- Identifying applicant's data through the screen of direct admission.
- Identifying the semester on the screen of academic calendar.
- Identifying policies on the screen of admission policies.

Effects:

- Cancelling booked applications by changing the status to 'rejected'
- Screen affected by existing registers on this screen are: (direct admission)

Processes to be performed on the screen

- Modifying the booked status or not completed to 'rejected' by pressing cancel button.
- Inquiring data using a specific delimiter on the screen.

Proposed data

- None

## Changing student's status to 'Listener'

The screenshot shows a web application window titled "البيانات الأكاديمية" (Academic Data). The main content area contains a form with the following fields:

- A text input field for the student's name, labeled "الطالب\*:".
- A dropdown menu for "الحالة" (Status).
- A text input field for "الانحصص" (Specialization).
- A dropdown menu for "تاريخ الخطاب" (Date of the letter).
- A text input field for "رقم الخطاب" (Letter number).
- A text input field for "ملاحظات ع" (Remarks E).
- A text input field for "ملاحظات E" (Remarks E).

### The function

This screen changes student's status to 'Listener student'. Also, this screen is for new students only, the courses are determined as ' for Listener'. The listener student is not considered as 'passing' in the exams, and he/she has no results.

### The previous requirements

- Identifying students on the screen of direct admission and student's status.
- Identifying disciplines on academic board screen.

### Effects:

Changing student's status to 'Listener', all screens are affected by student's status.

### Processes to be performed on the screen

- Adding a new student
- Deleting an input student.

## Application forms of candidature

The screenshot shows a web application window titled 'طلبات القبول'. At the top, there are two buttons: 'تصدير' (Export) and 'ترتيب' (Order). Below these are four search filters: 'الفصل\*' (Semester) with a dropdown arrow, 'الجنس\*' (Gender) with a dropdown arrow, 'الترتيب حسب\*' (Order by) with a dropdown arrow, and 'الدرجة العلمية\*' (Academic Degree) with a dropdown arrow. Below the filters is a table with the following columns: 'رقم الطالب\*' (Student ID), 'السجل المدني\*' (National ID), 'الطلب' (Application), 'الثانوية' (Secondary School), 'الدرجة' (Degree), and 'ترتيب العلامة' (Ranking). The table is currently empty.

The function:

The admission applicants are listed depending on their rates concerning the admission standard which was identified above after identifying the above variables, then pressing in order button. An excel file including the students' names and ranking is executed when pressing the export button.

The previous requirements:

- Identifying semesters on the screen of activating and blocking semester.
- Identifying the academic degrees on the screen of the academic degrees.
- Inputting the admission application forms through the electronic portal.

Effects:

- No related screens except the same screen and excel file.

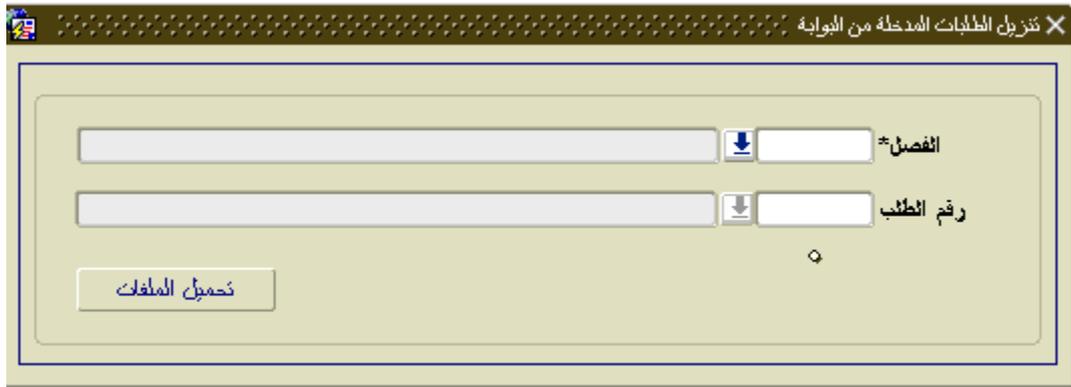
**The processes to be performed on the screen:**

Identifying a specific semester and the type of ranking (equivalent ratio - compound ratio - general ratio) as well as identifying gender (male or female) , and a specific degree, then pressing the ranking button.

**Proposed data:**

- None.

## Downloading the application forms through the portal



### The function:

The screen downloads some documents enclosed to the application form as the high school certificate that the student uploaded with the admission form. This characteristic is advised to be used due to its bad effect on servers.

### The previous requirements:

- Identifying semesters on the screen of activating and blocking the semester.
- Inputting admission application forms through the electronic portal.

### Effects

- None.

### The processes to be performed on the screen:

- Downloading the attached files with the application forms after selecting the application number and the semester number.

### Proposed data:

- None.

## The expected candidates (the admissions)

### The function:

This screen ranks the applicants for the university disciplines automatically, and it has no effect on any other screens or students. Moreover, users can extract some reports from it. In addition, users use to know the number of admissions in a specific discipline; therefore, the applicants can reconsider their admission policies, and modify them later. In the admissions tab, the application forms as well as the admitted students' names are displayed according to their desires on the cursor above.

The buttons **admission/ readmission** work as the following:

1. Notify the user that there is a previous candidature process
2. Inputting application forms whose status is only inputs in the candidature process.
3. Inputting applications only that have previously been entered accepted or not accepted.
4. The applications are ranked in the candidature process by ascending disciplines and then the calculation is determined.
5. When achieving the admission policies of a particular desire by a number of students and equating them according to the lowest admission standard, students are selected or deselected in the desire by comparing them with the number of remaining seats plus the "additional number" Identifying in the admission policy screen for that desire.
6. When a student is later enrolled in a low priority, all applications with a lower mark are reviewing by the same number according to their number compared to the remaining number.
7. All the numbers related to the discipline are presented (The total number of students, the number of confirmed and admitted ..etc.). It is for viewing only, so actually none confirmation for any candidate.

## The expected candidature (the denied students)

الترشيح المتوقع

الفصل\* 
 دراسات عليا\* 
 الدرجة\* 
 الجنس\*

الخصمات	الكلية	الدرجة	وصف الدراسة	الجنس*	الترشيح*
<input type="text"/>					
<input type="text"/>					

الأعداد

<input type="text"/> عدد المقبولين*	<input type="text"/> عدد المتقدمين*	<input type="text"/> أدنى معدل
<input type="text"/> عدد المقبولين*	<input type="text"/> عدد المحجوزين*	<input type="text"/> أعلى معدل

رقم الطلب*	اسم المتقدم	الترتيب	القبول	السبب
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				

### The function:

Reviewing students who are not accepted in a particular discipline and declaring the reason behind the refusal.

## The expected candidature (admission policies)

الترشيح المتوقع

الجنس\* ذكر  الكلى  الدرجة\* 0  دراسات عليا\* لا  الفصل الأول 31/30  الفصل\* 301

الجنس*	وصف الدراسة	الدرجة	التخصص	الكلية	الرقبة*
ذكر	انتظام كلي	البكالوريوس	لغة انجليزية		646
ذكر	انتظام كلي	بدون درجة	السنة التحضيرية - عمارة		20

الأعداد

عدد المتقدمين\* 
 عدد المقبولين\* 
 عدد المحجوزين\*

%	بدا الشهادة	الجنسية	المتسلسل*
%100.00	المملكة العربية السعودية	المملكة العربية السعودية	1

### The function:

- Reviewing the previously specified admission policies on the screens of admission policies.

## The expected candidature (admission dates)

The screenshot shows the 'الترشح المتوقع' (Expected Admission) window. At the top, there are three buttons: 'حذف المواعيد' (Delete Dates), 'إضافة المواعيد' (Add Dates), and 'القبول / إعادة القبول' (Acceptance / Re-acceptance). Below these are several input fields: 'الجنس\*' (Gender) set to 'ذكر' (Male), 'الكل' (All), 'الدرجة\*' (Degree) set to '0', 'دراسات عليا\*' (Postgraduate) set to 'لا' (No), 'الفصل الأول/30' (First Semester/30) set to '301', and 'الفصل\*' (Semester) set to '301'. A table titled 'التخصصات' (Specializations) lists two entries: 'لغة انجليزية' (English Language) with a value of 646, and 'السنة التحضيرية - عمارة' (Preparatory Year - Architecture) with a value of 20. Below the table, there are fields for 'عدد المتقدمين\*' (Number of Applicants) set to 0, 'عدد المقبولين\*' (Number of Accepted) set to 0, 'أدنى معدل' (Minimum Average) set to 100, and 'أعلى معدل' (Maximum Average) set to 0. At the bottom, there are buttons for 'مواعيد القبول' (Acceptance Dates), 'سياسات القبول' (Acceptance Policies), 'الطلبة المرغوبين' (Desired Students), and 'الطلبة المقبولين' (Accepted Students). A table with columns for 'الفترة' (Period), 'وصف الفترة\*' (Period Description), 'مجموع الطلاب\*' (Total Students), 'من تاريخ\*' (From Date), 'إلى تاريخ\*' (To Date), 'من وقت\*' (From Time), 'إلى وقت\*' (To Time), 'المعيار\*' (Criteria), and 'فعال' (Active) is also visible.

### The function:

The admission dates for students are identified on this screen depending on the expected number of admissions in a specific date and time. After inputting the mandatory information, students press the button of adding dates, the system calculates the least and highest rates, then adding a date for students.

After that, students press the **adding dates** to display the following screen:

The screenshot shows the 'اختيار الدرجة' (Degree Selection) window. It has a title bar with a close button and the text 'اختيار الدرجة'. The main area contains a text input field with the value '80' and a label 'ابتداء من علامة قبول\*' (Start from acceptance mark). Below the input field, there are two buttons: 'إلغاء' (Cancel) and 'موافق' (OK).

Which in turn creates a date for each applicant for the number of students identified in the field (total students) so that the dates of the students are serialized for (from date), (to date), (from time) and (to time) Starting from the admission tag that is selected in the sub-screen. If the user does not want the dates that were created automatically, the user can delete the dates by pressing the **delete dates** button to delete

#### **The previous requirements:**

- The applicant's data is known as the admission request screen, provided that the condition is inlet.
- Identifying the semester through the academic calendar screen.
- Identifying admission policies for the selected semester. .

#### **Effects:**

There is only the same screen and associated reports.

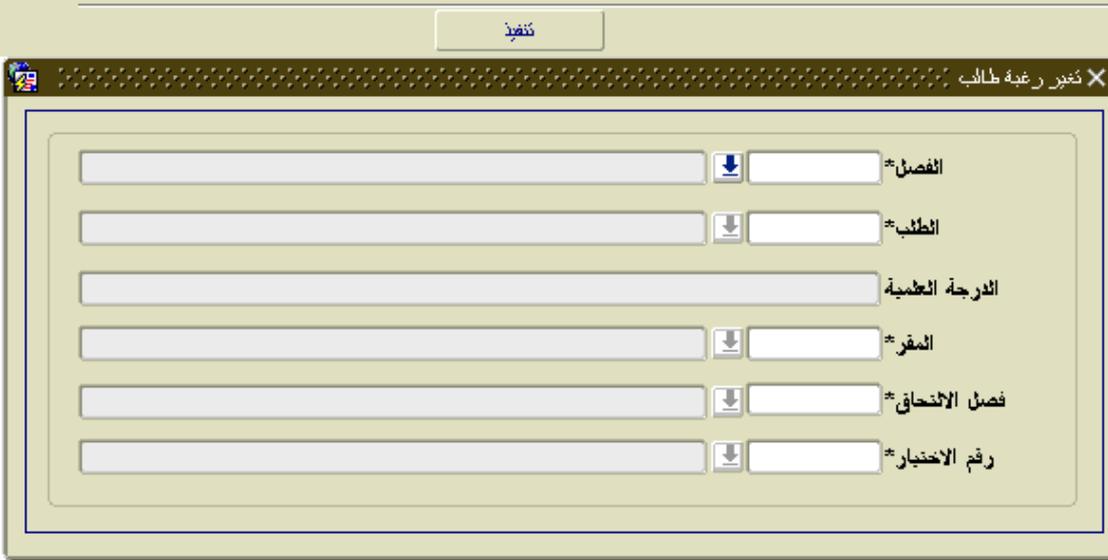
#### **The processes to to be performed on the screen:**

- Modifying the student's admission status to 'admitted' by pressing the **Admission/ Readmission** button.
- Adding dates by pressing the **Add dates** button.
- Deleting dates by pressing the **Delete dates** button.

#### **Proposed data:**

- None.

## Changing the student's preference



The function:

The screen changes the applicant's admission desire to another by pressing the **submit** button during the admission period only if the applicant achieved the new admission policies. It should be known that this screen deals with students before confirming and issuing the student's university number.

The previous requirements:

- Identifying the semester through the screen of the academic calendar.
- Identifying applications through the screen of direct admission.
- Identifying desires through the screen of admission policies.

Effects:

- Screens that are effected by the students' choices (Students' Information The student's academic record)
- Changing the student's old choice with a new one, if he fulfills the requirements of the new choice.

Required on-screen processes

- Inputting the request of change in the student's choice
- Editing the request of change in the student's choice
- Deleting the request of change in the student's choice
- Query data with a specific entry on the screen.

Suggested data

None

## Students' Information (Basic Data)

The screenshot displays a web-based form for entering student information. At the top, there are fields for 'المصدر' (Source) and 'المفر' (ID). Below these are fields for 'رقم الطالب\*' (Student ID), 'الاسم ع\*' (Name), and 'الاسم الاخير E' (Last Name). The form is divided into several sections: 'البيانات الحالية' (Current Data) with fields for 'الاسم الاول E' (First Name), 'اسم الاب E' (Father's Name), 'الاسم الاوسط E' (Middle Name), 'الاسم الرابع E' (Fourth Name), and 'الاسم الاخير E' (Last Name); 'البيانات الاساسية' (Basic Data) with a 'الجنس\*' (Gender) dropdown and 'الوضع العام' (General Status) dropdown; and 'البيانات الأكاديمية' (Academic Data) with fields for 'فصل الانحاق\*' (Enrollment Semester), 'فصل التخرج' (Graduation Semester), 'تاريخ الانحاق\*' (Enrollment Date), 'الدرجة العلمية\*' (Degree), 'نوع الدراسة\*' (Type of Study), 'الكلية\*' (Faculty), 'محول من' (Transferred from), and 'البريد' (Email). There are also tabs for 'الثغات', 'الهويات', 'المعرفون', 'وثائق القبول', 'الوثائق', 'التخصصات', 'مؤهلات السابقة', 'البيانات الثانوية', and 'البيانات الاساسية'. A large grey area on the left is likely a placeholder for a student photo.

The function

Reviewing the student's basic data from two sources:

- Current data in the system.
- Data that has been transferred to the archive

It includes a group of fields (enrollment semester, graduation semester if the student is a graduate, enrollment date, degree, type of study if the student is regular or a visitor ...etc.). In addition to the student's nationality, the nationality of dealing, the class of the reward if the student has one, the social status. The student's picture cannot be Reviewed, once he/she is photographed, when Reviewinghis/her file.

## Students' Information (Secondary Data)

معلومات الطالب X

المصدر

رقم الطالب\* [ ] السفر\* [ ]

الاسم ع\* [ ]

الاسم الاول E الاسم الاب E الاسم الاوسط E الاسم الرابع E الاسم الاخير E

الجنس\* ذكر [ ]

الوضع العام 1 [ ]

البيانات الحالية [ ]

البيانات السابقة [ ]

البيانات الاساسية | **البيانات الثانوية** | مؤهلات السابقة | التخصصات | الوثائق | وثائق القبول | المعرفون | الهويات | اللغات

**بيانات الولادة**

البلد 1 [ ]

المدينة [ ]

السجل المدني تاريخ الميلاد\* [ ]

**بيانات الثانوية**

الديانة [ ]

رقم الاب [ ]

فصلية الدم [ ]

اسم الام [ ]

**العنوان الدائم**

البلد [ ]

المدينة [ ]

الهاتف [ ]

الحوال [ ]

ص.ب [ ]

**العنوان المؤقت**

البريد الإلكتروني [ ]

المدينة [ ]

الهاتف [ ]

ص.ب [ ]

**تعهد**

الموظف قطاع حكومي [ ]

الرقم الوظيفي [ ]

المؤسسة [ ]

الوظيفة [ ]

الهاتف [ ]

مستعد [ ]

**السكن**

المبنى [ ]

الغرفة [ ]

رقم السرجير [ ]

The function

- Reviewing the student's secondary data (birth date, student's address and contact information).

## Students' Information (Previous Qualifications)

X معلومات الطالب

**المصدر**

البيانات الحالية

الارشيف

المعرف\*
رقم الطالب\*

الاسم ع\*
الاسم E

الاسم الاول E
اسم الاب E
الاسم الاوسط E
الاسم الرابع E
الاسم الاخير E

الجنس\* ذكر
الوضع العام 1

اللغات
الهويات
المعرفون
وثائق القبول
الوثائق
التخصصات
مؤهلات السابقة
البيانات الثانوية
البيانات الاساسية

**الدراسات العليا**

البلد

التخصص

الجامعة

التقدير

أعلى معدل

معدل

معيد

المعدل

السنة

**الثانوية العامة**

البلد

المحافظة

الفرع

رمز شهادة الثانوية

المدرسة

السنة

رقم المقعد

رقم البطاقة

اختبار الفقرات

اختبار تحصيلي

The function

Reviewing the student's previous qualifications. If the student is an undergraduate student, secondary school data is reviewed.

However, if the student is a postgraduate student, postgraduate studies data is reviewed.

## Students' Information (specific disciplines)

معلومات الطالب

**المصدر**

البيانات الحالية

الإرشاف

رقم الطالب\*

الاسم ع\*

الاسم الأول E  اسم الاب E  الاسم الاوسط E  الاسم الرابع E  الاسم الاخير E

الجنس\* ذكر

الوضع العام

اللغات
الهويات
المعرفون
وثائق القبول
الوثائق
التخصصات
مؤهلات السابقة
البيانات الثانوية
البيانات الاساسية

النتهي	فعال	الإصدار	نوع الخطة*	اسم التخصص	التخصص*
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

### The function

Reviewing the majors studied by the student at the university from the semester of enrollment until the moment. It also identifies the current specific discipline of the student through an active field. Once the student completes all the requirements of the specific discipline, his state is converted to done. Consequently, the student is prepared for graduation.

## Students' Information (Documents)

معلومات الطالب

**المصدر**

البيانات الحالية

الارشيف

المفر\*

رقم الطالب\*

الاسم ع\*

الاسم الاول E  اسم الاب E  الاسم الاوسط E  الاسم الرابع E  الاسم الاخير E

الجنس\* ذكر

الوضع العام 1

اللغات
الهويات
المعرفون
وثائق القبول
الوثائق
التخصصات
مؤهلات السابقة
البيانات الثانوية
البيانات الاساسية

الوثيقة*	الوصف	رقم الوثيقة*	تاريخ الإصدار*	تاريخ الانتهاء*	البلد	الاسم	المدينة	الاسم	تحميل	نكذ نام

### The function

Identifying and reviewing the official documents of the student. The document type, its number, date of issue, expiry date, and city and country of issue shall be determined to observe the documents and get the students informed earlier than the expiry date to renew the documents. The user can also upload a copy of his documents on the screen for further usage when needed.

## Students' Information (Admission Documents)

### The function

Identifying and reviewing the admission documents received from the student during the admission process, with the possibility of specifying the type of delivery, delivery time and date of receipt. Also it clarifies whether the document is available at the university or delivered to the student? If the document is delivered to the student, it is a must to specify the time of bringing it back. The user can upload a copy of his documents on the screen and download them at the time of need.



## Students' Information (Hobbies)

معلومات الطالب

المصدر

رقم الطالب\* رقم المقرر\*

الاسم ع\* الاسم الاول E الاسم الاب E الاسم الاوسط E الاسم الرابع E الاسم الاخير E

الجنس\* ذكر

الوضع العام 1

اللغات الهوايات المعروفون وثائق القبول الوثائق التخصصات مؤهلات السابعة البجالات الثانوية البجالات الاساسية

المستوى*	الوصف	الهواية*

### The function

- Identifying the student's hobbies and the level of proficiency (excellent, very good, or good).

## Students' Information (Languages)

The screenshot shows a web-based form for entering student language information. At the top, there are fields for 'المصدر' (Source), 'المفر' (MFR), and 'رقم الطالب\*' (Student ID). Below these are five input fields for 'الاسم ع\*' (Name) with labels: 'الاسم الاول E', 'اسم الاب E', 'الاسم الاوسط E', 'الاسم الرابع E', and 'الاسم الاخير E'. There are also fields for 'الجنس\*' (Gender) and 'الوضع العام' (General Status). A navigation bar at the bottom contains tabs: 'اللغات', 'الهوايات', 'المعرفون', 'وحدات القبول', 'الوحدات', 'التخصصات', 'مؤهلات السابقة', 'البيانات الثانوية', and 'البيانات الاساسية'. The main content area is a table with two columns: 'الوصف' (Description) and 'اللغة\*' (Language). The table has several rows, with the first row highlighted in blue.

### The function

Identifying and reviewing the student's languages that he is good at.

### Previous requirements

- Identifying the headquarters through the screen headquarters.
- Identifying nationality and nationality of dealing through the screen of countries and cities.
- Identifying the type of study through the screen of the study types
- Identifying the degree through the screen Degrees - Identifying the reward category through the reward categories - Universities.
- Identifying the College and specialization through the academic framework screen.

- Identifying religion through the screen of religions .
- Identifying the country and the city through the screen of countries and cities.
- Identifying the secondary school through the secondary school screen.
- Identification of the school through the school screen.
- Identifying documents through the documentation screen.
- Identifying supporting documents through the admission screen.
- Identifying hobby through the screen Hobbies –
- Identifying languages through the screen Languages.

**Effects:**

- Inquiring and modifying some of the basic student data.
- Query on secondary data of the student.-
- Query on secondary data of the student.
- Inquiring about the disciplines that the student enrolled during the period of study at the university.
- The introduction of official documents for the student.
- If the student withdraws his / her file from the university, the general status of the student will be checked.
- Identifying students who are familiar with the student in case of need.
- Identifying students' hobbies.
- Identifying student languages. -

Monitors affected by the records on this screen are all screens that deal with student number.

**Processes to be tested on screen:**

- Modification of some student data.
- Query data by entering a specific specified on the screen.

**Suggested data:**

- None

## Editing of Names:

The function:

The student's name, the new nationality of the student or the nationality of the student, as well as the status of the notes, if any, where the data is retained before, after and after the amendment. Any amendment to the student's data must be entered in the number and date of the letter, so that the name of the student appears before and after the amendment in his academic record, in addition to the possibility of transferring the student from the applicant to the student and vice versa

Prerequisites:

- Identifying students through the student information screen Identifying nationality and nationality of dealing through the screen of countries and cities.

**Effects:**

- Modification of the student's name, nationality, nationality of dealing or placement of scholarships on the screens of student's information and direct admission.

**Processes to be tested on screen:**

- Entering a new record to change the student's name.
- Deleting the movement of name modification.
- Query data by entering a specific on the screen.

**Suggested data:**

Student	New name	Letter's number	Letter's date	Notes
88110001	Ali Jamil Ali	88547	7-9-28	Error input

## Visiting Students (Basic Data)

The screenshot shows a web application interface for entering student data. The form is titled "البيانات الأساسية" (Basic Data) and is divided into several sections:

- Personal Information:** Fields for "رقم الطالب" (Student ID), "الاسم ع" (Name), "الاسم E", "الجنس" (Gender), and "الوضع العام" (General Status).
- Academic Information:** Fields for "فصل الالتحاق" (Enrollment Semester), "فصل التخرج" (Graduation Semester), "تاريخ الالتحاق" (Enrollment Date), "الدرجة العلمية" (Academic Degree), "نوع الدراسة" (Type of Study), "الكلية" (Faculty), and "محول من" (Transferred from).
- Social Information:** Fields for "الى فصل" (To Semester), "الجنسية" (Nationality), and "جنسية التعامل" (Handling Nationality).
- Social Status:** A section titled "الحالة الاجتماعية" (Social Status) with radio buttons for "مطلق" (Single), "اعزب" (Divorced), "متزوج" (Married), and "أرمل" (Widow).

The function:

The introduction of visiting students from other universities to study some of the courses in the university by determining the degree and type of study and college to be studied without specifying the specialization with the Identifying the university transferred from them and indicating the actual nationality of the student and determine the nationality of the deal that is considered the nationality of the student during his study with the need to register the date of birth in Secondary data.

## Visiting students (secondary data):

The function:

Entering secondary student data and enter the temporary or permanent address of the student, if any, and its civil record where the student is prevented from entering the school more than once, the same semester, by linking with the student's civil register. Upon completion of the conservation process, a university number is issued to the student.

Prerequisites:

- Identifying the headquarters through the screen of headquarters.
- Identifying nationality and nationality of dealing through the screen of countries and cities.
- Identifying the type of study through the screen of the study types.

- Identifying scientific degree through the screen Degrees.
- Identifying the university through the university screen.
- Identifying the College through the screen of the academic structure.
- Identifying religion through the screen religions.
- Identifying the country and the city through the screen of countries and cities.
- Identifying the secondary school branch through the screens of secondary schools.
- Identifying the school through the school screen.  
Identifying the function through the screen of functions

#### Effects:

- Entering students' data.

#### Operations to be tested on screen:

- Adding a new visitor.
- Inquiring basic and secondary data for a visiting student.

#### Suggested data:

Student's no	New name	General situation	Type of study	The college
429108083	Rami Ahmed Alzamil	Regular	Visitor	Literature

## Amendment of Civil Register:

The function:

Modifying the civil register of the student by entering the number of the student to be modified and then enter the new record and the data is retained before and after the amendment.

Prerequisites:

- Introducing students through the student information screen.

Effects:

- Modification of the civil registry of the student and at the same time is modified on the screens of direct admission and information of students.
- Operations to be tested on screen:
- The introduction of the movement of the amendment of a new civil record.
- The deletion of the movement of civil registry modification
- The query of the movement of the amendment by specifying the student number.

## Students' grades and rates:

التفوية العامة

درجات ونسب الطلاب

الدرجة العلمية\* رقم الاشتراك رقم الطالب الحالة\* مدخل

الفصل\* التسجيل المدني بدوي رقم الطيب

الاسم ع\* الاسم E

تاريخ الميلاد\* الجنس\* ذكر\* نوع المنحة\* ولا

بداية الولادة\* مدينة الولادة\* الموظف قطاع حكومي

الجنسية\* 1 جنسية التعامل\* 1 موافقة جهة العمل

المدخل\* نوع الدراسة\* ممتحن

نوع الثانوية العامة الرعية

النسبة المركبة النسبة المتكافئة النسبة الخاصة

السنة\* المعدل\* علامة القدرات اختبار تحصيلي

The function:

A reviewing of student data related to the percentages (reward - vehicle - special) and secondary ' secondary details show a sub - screen showing the secondary materials and its label for the student and the weighted mark for each article.

التفوية العامة

رقم المادة	العلامة	العلامة	الموزونة	العلامة
٢ التفسير	١٠٠	١٠٠	١٠٠	١٠٠
٣ التوحيد	١٠٠	١٠٠	١٠٠	١٠٠
٤ الفقه	١٠٠	١٠٠	١٠٠	١٠٠
٦ الأدب	٩٩	٩٩	٩٩	٩٩
٧ النحو والصرف	٩٨	٩٨	١٩٦	٢٠٠
٨ الفيزياء	٩٥	٩٥	٣٨٠	٤٠٠
٩ الإحياء	٩٨	٩٨	٣٩٢	٤٠٠
١٠ الكيمياء	٩٧	٩٧	٣٨٨	٤٠٠
١١ علم الأرض	٩٩	٩٩	٩٩	١٠٠
١٢ الرياضيات	٨٨	٨٨	٥٢٨	٦٠٠

رجوع

Prerequisites:

- Introducing the student through the direct admission screen.
- Defining the rates through the screen is a criterion for immediate competitive admission.

Effects:

None.

Processes to be tested on screen:

- Querying the data by inserting a specific regenerator on the screen.



Processes to be tested on the screen.

- Accreditation of the student's name in English.

## Issuing data for automatic correction purposes.

تنفيذ

إستخراج بيانات طلاب لأغراض التصحيح الآلي

الدرجة العلمية\*

المقر\*

نوع الدراسة\*

الكلية\*

القسم\*

التخصص\*

The function:

Through this screen, the student data is extracted in the form of an Excel file when you press the execute button and the file contains the following data

University Number, Student's Name in Arabic, Student's Name in English, Headquarters, College, Department, and Specialization. The user will benefit from this data when needed.

Previous requirements:

- Inputting of degrees through the scientific degrees screen.
- Inputting of the headquarters through the screen headquarters.
- Introducing faculties, departments and specializations through the academic structure screen.

Effects:

Creating an Excel file with the names of the students containing the following data: University number, student's name in Arabic, student's name in English, location, faculty, department and discipline.

Processes to be tested on the screen

Click the **Apply** button after selecting all the following variables:

scientific degree, location, type of study, faculty, department and discipline.

Historical student data ;

### The function:

This screen displays the data of the students who have been archived, that is, only a process of displaying and querying all archived student data.

### Previous requirements

The existence of archived student data through a historical data migration screen

### Effects

None.

### Processes to be tested on the screen

Query for a specific entry in the screen.

## Transferring students between headquarters

Gender	
Scientific degree	
Type of study	
From location	
College	
Discipline	
Type of plan	
To headquarter	
From student	
To student	
Reason	
Remarks A	
Remarks E	

### The function

A particular student or a certain number of students or all students will be transferred from the headquarters where they currently reside to another headquarters so that the new headquarters becomes their main headquarters

### Previous requirements

1. Identifying degrees through the scientific degrees screen.
2. Identifying the screen of the headquarters through the headquarters screen.
3. Identifying faculties, departments and disciplines through the academic structure screen
4. Admission of students through the direct admission screen admission confirmation screen
5. Identifying the causes through the screen reason
- 6 Identifying the types of study through the screen types of study.

### Effects

- Changing the student's residence.
- All screens containing the headquarters field are affected.

### Processes to be tested on the screen

- Pressing the submit button after entering the following variables
- Gender Degree Type of study from the headquarters - Faculty - discipline - Type of plan - to headquarters - from student to student - Reason

## Modifying the documentation information

Sequence			
Student			document
Data previous document			Data of new document
Document number			Document number
Issuing date			Issuing date
Expiry date			Expiry date
Country of issuing			
City of issuing			

The function

The possibility of amendment of any document for each document number, date of issuance of the document and the date of its expiration, the country of issuance and the city of issuance.

Previous requirements

Identifying the country and cities through the cities and countries screen

Admission of students through the direct admission screen and admission confirmation screen

Identifying the documents through the screens

## Effects

The Student's Information screen is affected

## Processes to be tested on the screen

Revising of document number, date of issue, expiry date, country of issue and the city of issue of student's document.

## University card

Student's number				Photo
Location				
Number of printing times				Reviewing photos
Registration from files				

## The function

Through this screen students are photographed in order to issue a university card. The process can be done by a university number of a particular student then press the button to take a picture and it was added directly to him. this also can be done through the location of the personal image and press the button of Review , then the user selects the existed image of the student in the computer memory ,then clicking the button for upload download students image on the system .in case of existing correct signal in the field of image Reviewing so when press for printing the report appears including the student image .If the correct signal is not existed in the automatic review for images , then student image will never appear in the report . Receiving field means the student has received his university card.

Upon pressing the button of printing the second screen will appear.



During which the reason of printing for a student is selected instead of natural loss, instead of damage, after the conversion. Update, data expiration.

In the field of a number of semesters the validity of a university card is identified manually.

#### Previous requirements

- Identifying a student through the screen of student's information.

#### Effects

- The student profile of semester field is determined for the university card through the student information.
- Printing effect of students, cards.
- Cards delivery screens influence if deletion or addition of correct signal happened in delivery field.
- Influence of the following screens 'amendment of printing type, lists of students, cards. And those who are adopted but not photographed.

- Entering students number and take photo for him/her.
- Entering student number and upload a photo for him/her.
- Entering  in space of **Receive**

## Amending the type of printing

تعديل نوع الطباعة

\*المقر

\*الدرجة العلمية

\*نوع الدراسة

\*الكلية

\*القسم

\*التخصص

\*من طالب

\*إلى طالب

الطلاب

نعمت الطباعة؟

نعمت الطباعة؟	الاسم	رقم الطالب*
<input type="checkbox"/>		

### The function

Inquiry about all students after determining the following variables (headquarter - degree - type of study - college section -major - student to student)

It is possible to specify the students to identify a group of students and find out whether their university cards were printed or not.

In this screen, the user can also modify the field (Print) by removing or adding a reference  in the space.

### Previous Requirements:

- Identifying educational degree via degrees screen's.
- Identifying places through places screen.

- Identifying of faculties, departments and disciplines through the academic structure screen.
- Admission of students through the direct admission screen and admission confirmation screen.
- Identifying the types of study through the study screen.

### **Effects**

The effect is that a student card has been printed for the student or not.

### **Processes required to be detected on the screen.**

Delete from the  space finished (Print) and save.

Add  from the space finished (Print) and save.

## A list of students' cards

The function

This screen prints the report of students whose university card has been printed for a specific reason. The reason for printing is selected from the list at the top of the screen.

- Normal
- Bad allowance
- After conversion
- Updating data
- Expiration
- The following variables are determined (semester, headquarter, degree, type of study, college, from a student to a student).

**Previous Requirements:**

- Identifying the degree through degree screen.
- Identifying places through places screen.
- Identifying colleges, discipline through academic structure screen.
- Students' admission through students direct admission screen and installment admission screen.
- Identifying type of study through type of study screen.

**Effect**

There is no effect except to print a report of the names of the students whose university cards were issued with the reason of the issue.

**Processes to be tested on the screen :**

To write a report after determining the following variables:  
(headquarter ,degree, type of study, college , discipline, department ,  
from a student to another).

## The admitted students (not photographed)

الفصل*	المقر*	الدرجة العلمية*	نوع الدراسة*	الكلية*	القسم*	التخصص*	من طالب*	إلى طالب*
	0	2	1	0	0	0	0	999999999

### The function

A report shall be presented in the names of all students who have been admitted to a specific semester in the university and have not yet printed a university card for them. The following variables have been determined. ( semester ,place, grade, type of study, college ,discipline, department from a student to another.

### Previous Requirements:

- Identifying the degree through degree screen.
- Identifying places through places screen.
- Identifying colleges, discipline through academic structure screen.
- Students admission through students direct admission screen and installment admission screen.
- Identifying type of study through type of study screen.

## **Effect**

There is no effect except to print a report of the names of the students whose university cards were issued with the reason of the issue.

Processes to be tested on the screen:

To write a report after determining the following variables:

(headquarter ,degree, type of study, college , discipline, department , from a student to another).

## Printing for a group of students

### The function:

Printing university cards for a group of students (collectively) after determining the following variables:  
(semester, headquarter, degree college, department, discipline , type of study, from student to student).

*Admitted* or *transferred*

Selecting the type of the printing materials to the recipients or recipients by selecting from the following list and with the click of the button (Details) a sub-screen showing the form of the university card for the student as in the following figure.

**Previous Requirements:**

- Identify the degree through degree screen.
- Identify places through places screen.
- Identify colleges, discipline through academic structure screen.
- Students admission through students direct admission screen and installment admission screen.
- Identify type of study through type of study screen.

**Effect**

- Printing the university student cards.
- Displaying students' photos through students information screen.
- The following screens are affected (card type modification) (Student card identification) and (Accepted and not filmed.)

**Processes to be tested on the screen:**

Printing the university IDs for admitted students after determining the following variables:

(headquarter ,degree, type of study, college , discipline, department , from a student – to a student

Printing university ID for Students transferred after determining the following variables:

(headquarter ,degree, type of study, college , discipline, department , from a student – to a student

after determining the following variables:

(place ,degree, type of study, college , discipline, department , from a student - to a student

## Delivering the cards

التسليم	سبب الطباخة	المستلم	تاريخ التسليم	استلام
<input checked="" type="checkbox"/>	طبيعي			
<input type="checkbox"/>				

### The function

Inquiring students' delivery the university cards or not. The status can be changed by selecting or deselecting the **delivery** button. This selection cannot be deleted after saving.

### The previous requirements

- Identifying the student
- Identifying the user

### Effects

- The screen is affected by the university card.
- Processes to be tested on the screen
- Ticking  in the **Received** cell.

## Reports

1. Students with similar names.
2. Students scholarship and grants.
3. Students admitted in the university .
4. Students transferred from outside the university.
5. Admitted students.
6. Admit ion applications.
7. Admit ion policy.
8. Admit ion informing
9. Detailed admission requests.
10. Disclosure of applicants.
11. Admitted students according to their numbers.
12. Testimony to withdraw from admit ion.
13. Health status of students admitted.
14. Notification of student admit ion.
15. Students' cases by colleges.
16. Students according to their nationalities.
17. The balanced and installed degree.
18. Students according to their wishes.
19. Students according to their wishes 2.
20. Visiting students.
21. Non - Saudi scholarship students.
22. Students who have a desire to change admission.
23. Students scholarship according to their nationalities.
24. Students Scholarships according to the type of scholarship.
25. Policy of admit ion in details.
26. Applied students 2.
27. Conformation of names.
28. Admitted students data.
29. Statistic of admission application.
30. Visiting students.
31. Telephone numbers of enrolled students
32. Students according to timing.
33. Scholarship students.
34. Admit ion application .
35. Reasons for not showing interest.
36. Students telephones and e.mails.
37. Students according to their standard .

- 38. Discover the pass word for the applicant.
- 39. Nomination application