

# DEANSHIP OF LIBRARY AFFAIRS, AL -JOUF UNIVERSITY

## How to Access E-Resource Databases from University Network

### Steps to Access from Al-Jouf University Network

1. Open the University Website by visiting the link given below  
<http://www.ju.edu.sa/index.php?id=5&L=1>
2. Click Administration Portal -> Deanships -> then click on Deanship of Library Affairs
3. Click on Electronic Resources
4. Click on the type of Database you want to visit from left hand pane

The screenshot shows the Al-Jouf University website interface. The browser address bar shows the URL [www.ju.edu.sa/index.php?id=212&L=1](http://www.ju.edu.sa/index.php?id=212&L=1), with a red circle '1' around it. The navigation menu includes 'Home', 'About Jouf University', 'Admission', 'Colleges', 'Administrations Portal', 'Students', 'Conferences', 'Studies & Researches', and 'Contact Us'. The 'Administrations Portal' menu is open, showing 'University Administration', 'Deanships' (circled in red), and 'Administrative Units'. Below the menu, there are several service tiles: 'Admission & Registration', 'Students', 'Faculty', and 'Services'. The breadcrumb trail reads 'You are here : Administrations Portal » Deanships'. The main content area is titled 'Deanships' and lists several deanships: 'Deanship of Admission and Registration', 'Deanship of Student Affairs', 'Deanship of Library Affairs' (circled in red with a red circle '2'), 'Deanship of Preparatory Year', 'Deanship of Quality Academic Accreditation', and 'Deanship of Faculty Affairs and Employees'. Below this, there is a navigation menu with 'About Jouf University', 'Admission', 'Colleges', 'Administrations Portal', 'Students', 'Conferences', 'Studies & Researches', and 'C'. The main content area is divided into two panes. The left pane, titled 'English Database - قواعد المعلومات الأجنبية', lists several database categories: 'قواعد المعلومات بالترتيب الهجائي', 'الكتب الإلكترونية', 'الرسائل الجامعية', 'الأرشيف', 'التصنيف الموضوعي', and 'قواعد المعلومات التجريبية'. The 'الأرشيف' category is circled in red with a red circle '4'. The right pane, titled 'About Deanship', lists various deanship-related items: 'About Deanship', 'Deanship Objectives', 'Deanships Departments', 'Library Branches', 'Search in Library Catalogue', 'Library Working Hours', 'Deanship Employees', 'Library Deanship Hierarchical Structure', 'News', 'Deanship Forms', 'Peer-Reviewed Scientific Journals', and 'Electronic Resources' (circled in red with a red circle '3'). Below 'Electronic Resources' is a sub-item 'English Database Alphabetical'.

# DEANSHIP OF LIBRARY AFFAIRS, AL -JOUF UNIVERSITY

## How to Access E-Resource Databases from Outside University Network (Off Campus)

### Steps to Access from Outside Al-Jouf University Network (Off Campus)

1. Open the University Website by visiting the link given below  
<http://www.ju.edu.sa/index.php?id=5&L=1>
  2. Click Administration Portal -> Deanships -> then click on Deanship of Library Affairs
  3. Click on Access to E-resources from Off-Campus
  4. Enter the following information and click on Login
- 4(a). User Name: - Employee No. (Staff) / University Id No. (Students)
- 4(b). Password: - Iqama Number / National Id Number

The screenshot shows the Al-Jouf University website. The URL in the browser is [www.ju.edu.sa/index.php?id=212&L=1](http://www.ju.edu.sa/index.php?id=212&L=1), with a red circle and the number '1' around the URL. The navigation menu includes Home, About Jouf University, Admission, Colleges, Administrations Portal, Students, Conferences, Studies & Researches, and Contact Us. The Administrations Portal is selected, and a dropdown menu shows University Administration, Deanships (highlighted with a red box), and Administrative Units. Below the menu, there are sections for Admission & Registration, Student Affairs, Faculty, and Services. The main content area shows 'You are here: Administrations Portal » Deanships' and a list of deanships: Deanship of Admission and Registration, Deanship of Student Affairs, Deanship of Library Affairs (highlighted with a red box and a red circle with the number '2'), Deanship of Preparatory Year, Deanship of Quality Academic Accreditation, Deanship of Faculty Affairs and Employees, and Deanship of Graduate Studies. There is also a profile picture of a man in traditional Saudi attire.

The screenshot shows the Deanship of Library Affairs page. The URL in the browser is [ezproxy.ju.edu.sa:2048/login](http://ezproxy.ju.edu.sa:2048/login), with a red circle and the number '4' around the URL. The page header includes the Al-Jouf University logo and the text 'عمادة شؤون المكتبات Deanship of Libraries Affairs'. Below the header, there is a section for 'Aljouf University - Off Campus' with the text 'الدخول للخدمات الإلكترونية من خارج الجامعة'. The main content area shows a list of services: Library Faculty Affairs and Sciences - Tabarjal, Library for Girls - Tabarjal, and Library for Girls - Doomah Jandal. Below this, there is a section for 'Deanship Forms' with a list of forms: Guest Book, Questionnaire, Proposals Form, List Wrote Modern, Written Courses 2014, Loaning Books for Students Model, Secoded wrote to employees of the university model, Recommendation Form to buy a book in Arabic, and Book Order Form. On the right side, there is a sidebar with a list of services: Peer-Reviewed Scientific Journals, Electronic Resources, English Database Alphabetically, Arabic Database, E-Resources by Alphabet Order, eBooks, University Theses, Archives, Browse by Subject, Trial Databases, Database User Guide, and Site Map. The 'Access to E-resources from Off-Campus' link is highlighted with a red box and a red circle with the number '3'.

The screenshot shows the Off-Campus Login Form. The URL in the browser is [ezproxy.ju.edu.sa:2048/login](http://ezproxy.ju.edu.sa:2048/login), with a red circle and the number '4' around the URL. The form has two input fields: 'User Name' (highlighted with a red circle and the number '4(a)') and 'Password' (highlighted with a red circle and the number '4(b)'). Below the fields, there is a 'Log in' button and links for 'Create Account' and 'Home Page'. At the bottom, there is a contact information section: 'Contact us: library@ju.edu.sa'.